



JACKSON POLICE DEPARTMENT

33-D Broadway · Jackson, CA 95642 · (209) 223-1771

APPLICATION FOR SPECIAL EVENT/ PARADE PERMIT

An application must be filed with the Chief of Police for any gathering, event, activity or parade on any city street, and/or any publicly owned property, **a minimum of 20 days prior to the event.**

- 1. Name of Event: _____
- 2. Purpose of Event: _____
- 3. Location Description *(also attach a map showing route or exact location)*: _____

- 4. Date of Event: _____ Time of Event: _____ to _____
Sponsoring Organization: _____ Day Phone #: _____

(attach by-laws and proof of non-profit status)

- 5. Applicant Name: _____
Address: _____ City: _____
Day Phone #: _____ Position/Title in above organization: _____

- 6. Alternate Name: _____ Title: _____
Address: _____ City: _____
Day Phone #: _____

- 7. Person in Charge at the Event: _____
Day Phone #: _____

- 8. Anticipated size or number at the event, please explain in detail: _____

- 9. Special needs of your event (music, PA system, animals, rides, entertainment, etc.): _____

- 10. Will food/beverages/alcohol be served? YES _____ NO _____
If YES, explain: _____

YOU ARE RESPONSIBLE TO MEET ALL STATE & COUNTY HEALTH CODES

- 11. Security Provided for the Event: _____

- 12. Clean Up Plans: _____

- 13. Comprehensive general liability insurance coverage provided by: _____
WITH THE CITY OF JACKSON NAMED AS ADDITIONAL INSURED.

- 14. Limits of Liability: _____

- 15. Other Comments: _____

- 16. Signature of Applicant: _____ Date: _____

Do Not Sign if Emailing this form, you will receive a call verifying this application.