

Jackson City Council
Minutes
Regular Meeting of January 23, 2012

Patrick Crew, Mayor
Connie Gonsalves, Vice-Mayor
Wayne Garibaldi
Marilyn Lewis

Michael Daly, City Manager
Andrew Morris, City Attorney
Marc Crain, Fire Chief
Scott Morrison, Police Chief
Susan Peters, City Planner
Gisele Cangelosi, City Clerk

COUNCIL MEMBERS ABSENT:
Keith Sweet

Mayor Crew called the meeting to order at 7:00 p.m.

Mayor Crew called for a moment of silence for Mel Gilman. Mr. Gilman served on the City Council April 9, 1958 through April 19, 1965 and served as Mayor September 16, 1963 through April 19, 1965.

1. **CEREMONIAL.** Rotary Bowl-a-Thon Check Presentation to “City Slickers” for Pool fund. Mayor Crew presented the City Slickers with a check in the amount of \$1,406.45 from the Rotary Bowl-A-Thon Funds which will be used for the Jackson Pool fund. City Manager Daly thanked the Jackson Rotary for hosting this annual event and City staff for their participation.

2. **APPROVAL OF AGENDA.**

Moved by Councilmember Lewis and seconded by Vice-Mayor Gonsalves, and unanimously carried to approve the City Council Agenda dated January 23, 2012 as presented.

3. **PUBLIC MATTERS NOT ON THE AGENDA.**

None.

4. **CONSENT CALENDAR.**

- a. Approval of Minutes of December 12, 2011 and January 9, 2012 meetings.
- b. Approval of Expenditure Report for January the amount of \$87,896.60.
- c. Accept November 2011 Treasurer’s Report and Sales Tax Report.
- d. Adopt Resolution to Submit Phase 2 Energy Block Grant for LED Streetlights.

Moved by Councilmember Lewis, seconded by Vice-Mayor Gonsalves, and unanimously carried to approve as presented.

5. **ADMINISTRATIVE REPORTS.**

Fire Chief Crain reported he would be presenting the Fire Department goals and objectives for 2012 at the next meeting.

Police Chief Morrison reported January has been a busy month.

City Planner Peter reported the Planning Commission meeting for January was rescheduled for special meeting January 30 and the following items will be on the agenda.

1. Public Hearing – Sign Exception Request, Johnson United, Inc. for Grocery Outlet, 9 State Highway 49/88.

2. Workshop – Implementation of the Resource Constraints and Priority Allocation Policy for 2012.
3. Demolition Permit, 215 Court Street, Jim Carter and Linda Cantando.

City Attorney Morris reported he assisted Fire Chief Crain with the training exercise at 208 Court Street.

City Manager Daly reported on the following:

1. The City weathered the latest storm. Before and after pictures of the Jackson Creek flow was presented.
2. Staff responded to a water main break Sunday on Buena Vista.
3. Assembly Bill 1191 has done well during the first 2 hearings with no significant impact foreseen. There have been discussions with Amador County and Amador County School District to resolve the 2009- 2010 funds situation.
4. AFPA at their meeting last week had continued discussion to consolidate the fire agencies in the county. There will be an item on the next City Council agenda to discuss this topic.
5. County Facilities Fees for the new jail facilities. The County is asking all cities to adopt the County Facilities Fees because local funds are needed. There will be an item on the next City Council agenda for consideration.
6. Special events in the near future:
 - Jackson Lions Special Event Permit Dandelion Days will be held March 17 and 18.
 - Save the Kennedy Mine Tailing Wheel #4 Dinner/Auction will be held April 14.
 - Jackson Business and Community– Mother Lode Cruise Car Show will be held May 19.
 - Amador County Arts Council will be hosting the Jazzin' It Up in Jackson will be held June 23.

COUNCIL REPORTS.

Vice-Mayor Gonsalves attended the Amador Fire Protection Agency meeting.

Mayor Crew reported on the following:

1. Attended the LAFCO meeting
2. Attended the Air Quality Control Board meeting.
3. Attended the Sutter creek Wastewater Master Plan and ARSA Master Plan meeting.
4. Attended the Amador Water Agency Outreach Committee meeting.
5. Will be attending the Mayor Selection Committee meeting Thursday, January 26.

DISCUSSION CALENDAR.

7. Cemetery Committee Appointment.

City Manager Daly reported the Cemetery Committee is responsible for recommending policy or administration matters to the City Council and advising the City Council for maintenance and operation of improvements to the Jackson cemetery. Cemetery Committee member must residents of the City of Jackson. Last year, Karman Heal resigned from her position on the committee and the City announced the vacancy at the time of her resignation, and during the mid-year term expiration. No applications were received until recently, when Robert Stimpson submitted his application to fill the vacant position.

Moved by Councilmember Lewis, seconded by Vice-Mayor Gonsalves, and unanimously carried to appoint Robert Stimpson to the vacancy on the City of Jackson Cemetery committee and that this position expires on June 30, 2013.

8. City Audit Report for Fiscal Year 2010-11.

City Manager Daly introduced Marilee Smith, Smith and Newell, and reported the annual audit was performed the second week in September. Complete copies of the subject reports have been provided to the City Council for review. Also, copies have been placed in the County Library and are available for review at City Hall or on the City's website on the Administration/Finance page.

Marilee Smith, Smith and Newell, City Auditor, was present and reviewed the City's audit procedures, the Annual Financial Report, Public Financing Authority Annual, Single Audit Act Report(federal \$) and the Management Report for the Year Ended June 30, 2011. The "Independent Auditor's Report" cover page and Management's Discussion and Analysis section from the Annual Financial Report were provided. She praised City finance staff for extra work to produce the report, and keeping the unqualified opinion which is the highest level of assurance.

City Manager Daly thanked Marilee Smith for all of their services. He also commended Carla Soracco, Sherry Lane, Dalacie Blankenship and Gisele Cangelosi as they were very instrumental in working with Smith and Newell during the audit and on an ongoing basis making sure the City's financial management continues to be handled properly.

Moved by Councilmember Lewis, seconded by Councilmember Garibaldi, and unanimously carried to accept the Fiscal Year 2010-2011 Audit Reports.

9. Sign Regulations Workshop Review.

City Manager Daly reported at the November 28, 2011 meeting, the City Council held a public workshop to review the proposed changes to the City's Sign Regulations and consider implementation of a sign clutter cleanup campaign. After considerable discussion staff was directed to send a brochure discussing appropriate and legal signs to all business owners within the City, along with a letter explaining proposed changes to the sign regulations and an invitation to attend a sign workshop. A copy of the letter and brochure were provided. Tonight's action was that the City Council consider business community input from recent sign workshops which reviewed issues with the current and proposed Development Code, Article III, Chapter 17.54, Sign Regulations, and provide direction to staff.

City Planner Peters reported staff held three sign regulation workshops: January 3rd at the Jackson Business and Community Association (JBCA), and January 4th and 10th at City Hall. Participation at the three workshops combined represented less than 20 businesses. However, through JBCA, KVGC Radio, and TSPN TV, word spread regarding the proposed amendments and the City has received a fair number of comment letters and emails which was provided for City Council consideration. The consensus at the workshops and from the correspondence was as follows:

- The sign clutter cleanup campaign is a good thing for the City of Jackson. There has been mostly positive feedback resulting from the brochure and the request to remove illegal temporary type signs. Moreover, staff has seen some reduction in the number of illegal banner signs.
- Disagreed that pole signs and internally lit cabinet sign should be prohibited. Felt replacing internally lit cabinet signs was too expensive and that pole signs were necessary to adequately locate businesses, particularly on the highway.
- Monument signs were inadequate due to the size of lettering on multi-business signs.

- Window signs and the aggregate amount of signage allowed did not get a strong reaction either in opposition or support.
- Enforcement, the consensus was that the five year amortization period to remove or replace existing nonconforming signs would be too large a financial burden on business owners. That nonconforming signs should be “grandfathered” with no requirement to remove or replace the existing signs.

The Council also considered the issues associated with existing nonconforming signs, particularly internally lit cabinet signs with more than the letter and/or logo lit at night. An article titled Sign Regulations which discusses alternatives to the amortization method of enforcement for existing nonconforming signs was provided. A detailed description of the Chart of Existing and Proposed Sign Regulations that outlined: Sign Type, Existing Regulation, Proposed Regulation and Issues to Discuss. The following are the proposed regulation:

1. Temporary Signs – No change proposed.
2. A-Board or Sandwich Board – No change proposed.
3. Wall Sign – No change proposed.
4. Pole Sign – Maximum height 6 feet. No change to size.
5. Internally lit Cabinet Sign - Internally lit cabinet signs – No change proposed.
6. Channel letter signs allowed in the Commercial zone.
7. Window Signs – Twenty five percent of the total window or glass door surface.
8. Aggregate Signage – One square foot of sign area per lineal foot of public street frontage.
9. Prohibited Signed (flashing, moving or animated and roof mounted signs) – Same as the existing regulations with the addition of attention getting devices including spinners, balloons, inflatable signs, and search lights and changeable copy signs or electronic display screens.

Mayor Crew opened the public discussion. Hearing no comments from the public, Mayor Crew closed the public discussion.

After considerable discussion among City Council and staff, it was the consensus of the City Council to direct staff to make the amendments to the Development Code, Article III, Chapter 17.54, Sign Regulations as discussed and schedule a public hearing to consider those amendments.

10. CLOSED SESSION

- a. Public Employee Annual Performance Evaluation: City Manager. (Pursuant to Government Code Section 54957)

Vice-Mayor Gonsalves reconvened to Open Session at 8:47 p.m. and announced there was no reportable action taken.

11. ADJOURNMENT.

Adjourn: 8:48 p.m.

ATTEST:



Gisele L. Cangelosi, City Clerk

Date Approved: February 13, 2012