

Jackson City Council  
Minutes  
Regular Meeting of June 24, 2013

Patrick Crew, Mayor  
Wayne Garibaldi  
Connie Gonsalves, Vice-Mayor  
Marilyn Lewis  
Keith Sweet

Michael Daly, City Manager  
Scott Morrison, Police Chief  
Mark Morton, Fire Chief  
Gisele Cangelosi, City Clerk

**COUNCIL MEMBERS ABSENT:**

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Mayor Crew called the meeting to order at 7:00 p.m.

**1. CEREMONIAL.**

- a. Proclamation Honoring Kathryn Devlin. Mayor Crew present Kathryn Devlin with a proclamation for her service on the Jackson Planning Commission from 2008-2013.
- b. Certificates of appreciation for Save the Wheel committee. Councilmember Sweet presented the Certificates of Appreciation to the Save the Wheel Committee and thanked all the committee members for their service and commitment to the project.
- c. Police Chief Morrison presented Captain Christy Phillips a Certificate of Commendation for recent case investigation.

**2. APPROVAL OF AGENDA.**

City Manager Daly requested the City Council add an item to the Closed Session and noted for the record the City Attorney will be available by phone.

**Moved by Vice-Mayor Gonsalves and seconded by Councilmember Lewis, and unanimously carried to approve the City Council Agenda dated June 24, 2013 as amended.**

**3. PUBLIC MATTERS NOT ON THE AGENDA.**

None.

**4. CONSENT CALENDAR.**

- a. Approval of Minutes of June 10, 2013 meeting.
- b. Approval of Expenditure Report for the period of June the amount of \$422,697.82.

**Moved by Councilmember Lewis, seconded by Councilmember Garibaldi, and unanimously carried to approve the Consent Calendar as presented.**

**5. ADMINISTRATIVE REPORTS.**

Fire Chief Morton reported the department assisted with a small fire.

City Manager Daly reported on the following:

1. Attended the Vista Point Improvement Project and the Kennedy Tailing Wheels Preservation Project are scheduled for their respective re-dedication ceremonies on June 14 and June 15.
2. Attending the Grand Re-Opening of the Amador County Museum Saturday, June 15.

3. AmadorArts will be hosting the 3rd annual "Jazzin' It Up In Jackson" event on Saturday, June 22 from 6:00 p.m. - 9:00 p.m. on historic Main Street in downtown Jackson.

## **6. COUNCIL REPORTS.**

Vice-Mayor Gonsalves reported on the following:

1. Attended the Vista Point Improvement Project and the Kennedy Tailing Wheels Preservation Project are scheduled for their respective re-dedication ceremonies on June 14 and June 15.
2. Attending the Grand Re-Opening of the Amador County Museum Saturday, June 15.

Councilmember Sweet reported on the following:

1. Attended the Vista Point Improvement Project and the Kennedy Tailing Wheels Preservation Project are scheduled for their respective re-dedication ceremonies on June 14 and June 15.
2. Attending the Grand Re-Opening of the Amador County Museum Saturday, June 15.

Mayor Crew reported on the following:

1. Attended the LAFCO meeting.
2. Attended the Vista Point Improvement Project and the Kennedy Tailing Wheels Preservation Project are scheduled for their respective re-dedication ceremonies on June 14 and June 15.
3. Attending the Grand Re-Opening of the Amador County Museum Saturday, June 15.

## **DISCUSSION CALENDAR**

For the record: Action minutes provide the necessary documentation of City Council actions and audio recordings are retained for those desiring more detail on particular agenda item discussion. These audio recordings provide an accurate and comprehensive backup of City council deliberations and citizen discussion.

### **7. Sutter Street/Highway 49-88 Intersection Signalization.**

City Manager reported tonight's action was to a request that the City Council approve the removal of the stone columns at the parking lot entrance to Detert Park/City Pool/Library/Scout Hut and letter agreeing to this removal. This action has been requested by Caltrans as part of the project. Tonight's presentation will include a more extensive discussion of the overall project, including the parking layout and access points for properties on the east side of the highway, the funding for the project, and the layout and design for the project. No action is requested regarding the access concerns to business interests on both sides of the highway. This portion of the report and subsequent presentation is for information only funding can be secured.

Sam Sherman, Caltrans Project Manager, was present to answer questions of the City Council. He stated a lot of effort has been taken to keep this safety project on schedule. The project plan should be completed by January 2014 and Caltrans hopes to start construction next summer.

Rebecca Neilon, Dokken Engineering, reported the preliminary work associated with the Sutter Street Intersection Project:

- Prepare Highway Safety Improvement Program (HSIP) application for the City share of the Sutter Street Intersection Signalization Project.
- Conduct coordination activities with Caltrans to support their SHOPP project of signalizing the Sutter Street Intersection.
- Prepare a parking lot improvement plan to add additional parking and improve circulation at the parking lot for the City Pool, Library, Park, Post office and misc. Private Businesses.
- Present the parking lot improvement plan to the City Council on 6/24/13. Revise plan per council comments.

- Meet with property owners associated with the project to understand the needs of the affected stakeholders. Revise project to meet local needs.

Tonight's consideration was that the City Council approve the removal of the stone columns at the parking entrance to Detert Park/City Pool/Library/Scout and sign a letter requested by Caltrans agreeing to this removal. This action has requested by Caltrans as part of the project. The deteriorating stone columns are restricting the width of the existing driveway. Caltrans has requested the columns be removed so that the driveway can be widened and included as a fourth leg of the signalized Sutter Street Intersection SR49/88. To date, Dokken Engineering has not been able to find anyone that knows the history of these columns and they do not appear to be of any significance within the community.

Mayor Crew opened the public discussion. The following individuals provided comments regarding the Sutter Street/Highway 49-88 Intersection Signalization: Thornton Consolo, Chris Freytag, John Plasse, Jack Georgette, Susie Williams and Patrick Scanlon. Hearing no comments from the public, Mayor Crew closed the public discussion.

After considerable discussion among the City Council and staff the following motion was made:

**Moved by Councilmember Garibaldi, seconded by Councilmember Sweet, and carried by a 4 to 1 vote (Councilmember Lewis dissenting) to approve the removal of the stone columns at the parking entrance to Detert Park/City Pool/Library/Scout and sign a letter requested by Caltrans agreeing to this removal.**

Mayor Crew suggested agenda item 10 - Planning Commission/Cemetery Committee Appointments be moved up for consideration.

#### **10. Planning Commission and Cemetery Committee Appointments.**

City Manager Daly reported the Planning Commission terms last two years and expires on June 30. During even numbered years, two seats expire and during odd numbered years, three seats expire. This year, the seats of Planning Commission members Walt Hoeser and Kathryn Devlin expire on June 30. Kathryn Devlin has opted not to re-apply for her seat, and Walt Hoeser submitted for re-appointment. In addition, an application was received from Robert Stimpson.

Cemetery Committee terms also last two years and expires on June 30. Three seats are expiring this year: Robert Stimpson, Alfred Nunes and Margot McIntire. Only Robert Stimpson has re-applied for his seat on this Committee, and though Alfred Nunes is willing to continue assisting, he is not re-applying for appointment, nor is Margot McIntire. It is recommended that the Council re-announce these vacancies and keep the application period open until sufficient applications are received to fill these positions. He noted for the record staff received an application from William "Rusty Martin today for consideration. He stated the City Council could consider Mr. Martin's application or hold over the appointment until the next meeting.

After considerable discussion among the City Council and staff the following motion was made:

**Moved by Councilmember Lewis, seconded by Councilmember Garibaldi, and unanimously carried by to appoint Walt Hoeser and Bob Stimpson to serve on the Planning Commission.**

**Moved by Councilmember Garibaldi, seconded by Councilmember Lewis, and unanimously carried by to appoint to reappoint Bob Stimpson and appoint William "Rusty: Martin appoint to serve on the Cemetery Committee.**

Councilmember Lewis excused herself and left the meeting. Mayor Crew stepped down and left the Council Chamber because of a conflict of interest.

### 8. Measure E Funding Allocations.

Vice-Chairman Connie request the City Council review the recommendations of the Measure E Advisory Committee for use of the 2013 Measure E funding and determine allocations of these funds.

City Manager Daly provided a brief history of the Measure E Funding. The Measure E Advisory Committee, whose membership includes Connie Gonsalves, Stan Lukowicz, Paul Molinelli Jr., Tom Peyton, and Atul Patel, met on June 18 to review this year's proposals. A request for proposals format similar to the previous year was utilized following the City Council's decision to release \$30,000 for this year's competitive allocation. The City Council opted to reserve \$29,921 of the \$59,921 generated by the Measure E TOT in 2012 for economic development needs of the City, however, it did indicate that it may be willing to entertain a larger number should it be warranted. As in the past, it also stated a preference for proposals focusing their projects in Jackson. Current City projects in need of funding include the creekwalk project, the facade improvement grant program, and the gateway sign project. This year, seven proposals were submitted totaling \$53,850, which included a proposal from the Amador County Recreation Agency for the first time.

The City Council was provided a copy of the seven proposals. Each of the seven organizations provided a brief presentation to the advisory committee detailing the functions of their organization and how the proposed funding would be utilized. Amador Council of Tourism; Jim Conklin, Amador County Business Council; Beth Stanton, Amador County Chamber of Commerce; Tracey Towner, Amador County Recreation Agency; Lucy Hackett, Jackson Business and Community Association; and Mike Phalen, Main Street Theatre Works.

Similar to previous years, the Advisory Committee reviewed the relative benefit to the City of Jackson from each of the proposals and sought additional details on each of the proposals from the organization representatives. After determining that each organization was eligible for funding from this program, several funding scenarios were proposed and discussed. One of the key factors in determining the funding recommendation was the focus of the organization's activities in Jackson. Based on this focus, the committee recommended the full amount of funding requested by the Jackson Business and Community Association. All other organizations except for one received partial amounts of their request. Due to the nature of their proposal, the Main Street Theatre Works group may present an alternative project with the \$2,000 they were recommended to receive.

The exception was the Amador County Business Council. The ACBC organization proposed expanding the "economic gardening" program to two more businesses, however, those businesses were not yet identified. The Advisory Committee had concerns about finding more businesses in Jackson that meet the criteria for the program. The first participant, Piranha Propellers, has appreciated the assistance from this program and feels it was worthwhile. Requested/Recommended Funding Summary:

	Requested Amount	Recommended
AmadorArts	\$ 3,000	\$ 2,000
Amador Council of Tourism	\$ 7,000	\$ 6,000
Amador County Business Council	\$ 4,000	\$ *
Amador County Chamber of Commerce	\$10,000	\$ 6,000
Amador County Recreation Agency	\$ 5,000	\$ 2,000
Jackson Business and Community Assn.	\$19,850	\$19,850
Main Street Theatre Works	\$ 5,000	\$ 2,000

TOTAL \$53,850 \$38,850

Vice-Mayor Gonsalves opened the public discussion. Hearing no comment, Vice Mayor Crew closed the public discussion.

After considerable discussion among the City Council and staff the following motion was made:

**Moved by Councilmember Garibaldi, seconded by Councilmember Sweet, and unanimously carried to increase the recommendation of the Measure E Advisory Committee for allocation of transient occupancy tax funding to \$42,850 with the following allocations:**

AmadorArts	\$ 2,500
Amador Council of Tourism	\$ 6,000
Amador County Business Council	Pending Additional Information
Amador County Chamber of Commerce	\$ 7,000
Amador County Recreation Agency	\$ 4,000
Jackson Business and Community Assn.	\$19,850
Main Street Theatre Works	<u>\$ 3,5000</u>
<b>TOTAL</b>	<b>\$42,850</b>

Vice-Mayor Gonsalves called for a recess at 9:05 p.m. Mayor Crew reconvened the meeting at 9:10 p.m.

#### **9. Adoption of Fiscal Year 2013-2014 City of Jackson Budget.**

City Manager Daly reported staff help formulate this budget. He thanked staff for all their effort and support while maintaining the same level service. He provided a presentation of the Fiscal Years 2012/2013 Operating and Capital Budget for approval. The Fiscal Year 2012/2013 Operating and Capital Budget provides a financial narrative and detail that allows residents to understand how services are provided and what could be expected in the year ahead. The Budget is accessible to the public on the City of Jackson website or at the City Hall and the library.

At the last City Council meeting, several issues related to the Fiscal Year 2013/2014 City Budget were identified and reviewed. The provided resolutions include the resulting recommendations from staff for adoption of the proposed budget for the fiscal year beginning July 1, 2013. The challenges of the economic recession remain constant and reach into every municipal operation serving the citizens of Jackson. The Parking Fund began requiring General fund resources in 2011 as the revenues shortfall of approximately \$25,000 per year resulting from covering the parking meters on Main Street has depleted the reserves in this fund. At the preliminary budget review in May, the City Council directed staff to assume removing of the parking meters covers on July 1, 2013, thus restoring this revenue to the Parking Fund and eliminating the subsidy.

Mayor Crew opened the public hearing. Tracey Towner thanked the City Council for including the ACRA's total annual request for funding. Hearing no further comments, Mayor Crew closed the public hearing.

After considerable discussion among the City Council and staff, staff was directed revises the proposed FY 2013-14 Budget to include ACRA's total annual request for funding and cancellation of the Covered Parking Meter Program on Main Street Parking.

- a. **Resolution No. 2013-12 Approving the City Operating Budget and City Capital Improvement Budget for Fiscal Year 2013-2014.**

Moved by Vice-Mayor Gonsalves and seconded by Councilmember Sweet, and carried by a vote (Mayor Crew and Councilmember Garibaldi dissenting) to adopt Resolution No. 2013-12 Approving the City Operating Budget and City Capital Improvement Budget for Fiscal Year 2013-2014.

- b. **Resolution No. 2013-13 Authorizing Full-Time Positions in City Service for Fiscal Year 2013-2014.**

Moved by Councilmember Sweet and seconded by Vice-Mayor Gonsalves, and unanimously carried to adopt Resolution No. 2013-13 Authorizing Full-Time Positions in City Service for Fiscal Year 2013-2014.

- c. **Resolution No. 2013-14 Setting a Tax Appropriation Limit for Fiscal Year 2013-2014.**

Moved by Vice-Mayor Gonsalves and seconded by Councilmember Sweet, and unanimously carried to adopt Resolution No. 2013-14 Setting a Tax Appropriation Limit for Fiscal Year 2013-2014.

#### 10. CLOSED SESSION.

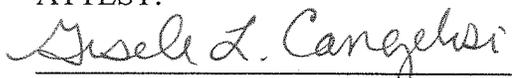
- a. **Conference with Labor Negotiator. Agency Representative, Michael Daly, City Manager. Employee Organization: General Employee Unit, SEIU Local 1021 (Pursuant to Government Code Section 54957.6).**
- b. **Conference with Labor Negotiator. Agency Representative, Michael Daly, City Manager. Employee Organization: Jackson Police Officers Association (Pursuant to Government Code Section 54957.6).**

Vice-Mayor Gonsalves reconvened to Open Session at 10:01p.m. and announced there was no reportable action taken.

#### 12. ADJOURNMENT.

Adjourn 10:02 p.m.

ATTEST:



Gisele L. Cangelosi, City Clerk

Date Approved: July 22, 2013