

**Jackson City Council**  
**Minutes**  
**Regular Meeting of June 22, 2015**

Patrick Crew, Mayor  
Wayne Garibaldi  
Connie Gonsalves  
Marilyn Lewis  
Keith Sweet, Vice-Mayor

Michael Daly, City Manager  
Joshua Nelson, City Attorney  
Scott Morrison, Police Chief  
Mark Morton, Fire Chief  
Gisele Wurzbarger, City Clerk

**COUNCIL MEMBERS ABSENT:**

Mayor Crew called the meeting to order at 7:00 p.m.

**1. CEREMONIAL.**

Certificate of Appreciation to Warren Carleton for his service on the Cemetery Committee, 1997 – 2015. Mayor Crew presented Warren Carleton with the Certificate of Appreciation.

**2. APPROVAL OF AGENDA.**

**Moved by Councilmember Lewis, seconded by Councilmember Gonsalves, and carried by a 5 to 0 vote to approve the City Council Agenda dated June 22, 2015 as presented. Motion passed with the following vote:**

**AYES: Crew, Garibaldi, Gonsalves, Lewis, Sweet**  
**NOES: None**  
**ABSENT: None**  
**ABSTAIN: None**

**3. PUBLIC MATTERS NOT ON THE AGENDA.**

None.

**4. CONSENT CALENDAR.**

- a. Approval of Minutes of June 8, 2015 meeting.
- b. Approval of Expenditure Report for the period of June the amount of \$142,020.23.
- c. Accept April 2015 Treasurer's Report and Sales Tax Report.
- d. Approve Special Event – Days of '49 Parade and Related Activities, September 19-20, JBCA and Kit Carson Mountain Men.
- e. ABC Permit for Kitchen Store for wine tasting and sales.

**Moved by Vice-Mayor Sweet, seconded by Councilmember Garibaldi, and carried by a 5 to 0 vote to approve the Consent Calendar dated June 22, 2015 as presented. Motion passed with the following vote:**

**AYE S: Crew, Garibaldi, Gonsalves, Lewis, Sweet**  
**NOES: None**  
**ABSENT: None**  
**ABSTAIN: None**

**5. ADMINISTRATIVE REPORTS.**

Fire Chief Morton reported on the following:

1. CalFire has suspended outdoor residential burning with the State Responsibility Area of Amador, El Dorado, Sacramento, and Alpine counties.
2. Special Event – Jackson Lions Club Fireworks Show: Friday, July 3, 2015.

Police Chief Morrison reported the Department responded to 688 calls for service for the month of May.

City Attorney Nelson reported the on June 12 California Attorney General request with the state Supreme Court to depublish the San Juan Capistrano court ruling decision ruling against tiered water rates saying it violated Proposition 218.

City Manager Daly reported on the following:

1. AWA June water purchase is 28 percent less than in 2013.
2. Recycle Fund used to purchase new recycled trash can and picnic tables.
3. Meeting with the EPA regarding the Argonaut Dam on July 14 in Sacramento.

**6. COUNCIL REPORTS.**

Councilmember Gonsalves attended the Wastewater Engineer Interviews on Monday, June 15.

Vice-Mayor Sweet attended the Wastewater Engineer Interviews on Monday, June 15.

Mayor Crew attended the Air Quality Control Board meeting.

**DISCUSSION CALENDAR**

For the record: Action minutes provide the necessary documentation of City Council actions and audio recordings are retained for those desiring more detail on particular agenda item discussion. These audio recordings provide an accurate and comprehensive backup of City council deliberations and citizen discussion.

**7. Smoking Prohibition in All City Parks.**

City Manager Daly reported on May 21, 2015, Youth Coalition members, Daniel Savoie and Joseph Van Dyke, presented their park report showcasing the amount of tobacco litter found in Detert Park playground area.

Daniel Savoie and Joseph Van, Youth Coalition, were present to provide a brief summary of the Smoking Prohibition in all City Parks. Their report revealed that 427 pieces of tobacco litter were collected where children play. In order to provide a healthy environment for the children of our community, the Youth Coalition requested support for declaring all parks within the City of Jackson as smoke-free. The youth have also found funding assistance for new park signage and a positive Jackson Smoke-Free Parks campaign promoting the ordinance.

Mayor Crew opened the public discussion. The following individual spoke regarding the Smoking Prohibition in All City Parks: Christen Tucker, Thornton Consolo, Police Chief Morrison, Joan Drake and Diana Evensen. Hearing no further comments from the public, Mayor Crew closed the public discussion.

City Manager Daly noted emails of support were received from Nina Machado, First 5 Amador Director and Carolyn Fregulia, ACRA Executive Director.

After considerable discussion among the City Council and staff, the following motion was made:

**Moved by Councilmember Gonsalves, seconded by Councilmember Lewis, and carried by a 5 to 0 vote to approve the first reading of Ordinance No. 686, approving designation of all parks as smoke-free within the City of Jackson. Motion passed with the following vote:**

**AYE S: Crew, Garibaldi, Gonsalves, Lewis, Sweet**  
**NOES: None**  
**ABSENT: None**  
**ABSTAIN: None**

City Manager Daly reiterated this was the first reading of the Ordinance No. 686 and the second reading and final adoption will be at the July 13, 2105 meeting.

#### **8. Wastewater Engineer Selection.**

City Manager Daly reported the City Council authorized the issuance of a Request for Qualifications for Wastewater Engineering services. The RFQ was published on the City's website and advertised in the Ledger-Dispatch and two responses were received: NEXGEN Utility Management and West Yost Associates. An ad hoc committee consisting of Vice Mayor Sweet and Councilmember Gonsalves organized the interviews with the two firms, and established an interview panel consisting of City Manager Daly, Chief Wastewater Plant Operator Eric Neuschmid, City Engineer Gary Ghio, ACTC Analyst Ryan Thompto, and citizen Bill Condrashoff. The interviews were conducted in a public meeting held on Monday, June 15. A specific procedure for the meeting and the scoring was prepared by the ad hoc committee for use by the interview panel. A copy of these instructions was provided.

Both firms were provided an opportunity to make a presentation to the interview panel and then a set of nine, pre-determined questions were asked to both groups. Approximately one hour was allotted for each interview. Following the interviews, the interview panel conducted an open discussion of their comments about each group and then submitted scoring on the four key evaluation areas that were described in the Request for Qualifications: Responsiveness to the RFQ (30%), Experience of personnel to be assigned (30%), Technical capabilities (35%) and Location of the engineering firm (5%).

As the ad hoc committee had established, the scores of the five people on the interview panel were the main judging scores that were used to determine the selected firm. If a tie occurred, then the ad hoc committee would have made the decision, and if a tie still occurred, it would have come back to the City Engineer, Chief Wastewater Plant Operator and the ACTC Analyst. A tie did not occur, but West Yost was the firm with the highest score from each of these three groups.

Bill Chang, West Yost was present to answer questions of the City Council.

Mayor Crew opened the public discussion. The following individual spoke regarding Wastewater Engineer Selection: Bill Condrashoff and Casey Emerson. Hearing no comments from the public, Mayor Crew closed the public discussion.

Councilmember Gonsalves, AdHoc Committee, stated both firms gave a great presentation. The recommended firm brought to the table a wealth of knowledge and an excellent presentation.

Vice-Mayor Sweet, AdHoc Committee, stated both firms were very competent. West Yost was the firm with the highest score from each of the four key evaluation areas and the City is looking forward to working with them on this project.

After considerable discussion among the City Council and staff, the following motion was made:

**Moved by Councilmember Gonsalves, seconded by Councilmember Garibaldi, and carried by a 5 to 0 vote to approve using the Wastewater Engineering firm of West Yost Associates, Consulting Engineers, for the City's wastewater engineering needs and to authorize staff to enter into a contract for the services required to comply with wastewater regulations. Motion passed with the following vote:**

**AYE S: Crew, Garibaldi, Gonsalves, Lewis, Sweet**  
**NOES: None**  
**ABSENT: None**  
**ABSTAIN: None**

Mayor Crew thanked the AdHoc Committee Board members and staff for participating in this interview process.

#### **9. Information Item – Sutter Street/Highway 49-88 Signal Construction.**

City Manager Daly reported the City has been working with Caltrans on a signal project for the intersection of Sutter Street and Highway 49/88. This intersection has had a higher than normal accident history for both vehicles and pedestrians. The new signal will be designed to have a 90 degree intersection rather than the current angled entry to the highway and other safety designs incorporated by Caltrans for all new signal projects. It is a complicated intersection and maintaining access on the east side of the highway has been one of the design issues for Caltrans. An entrance/exit from the Detert Park area will be on the eastern side of the signal, but this will require the elimination of approximately 13 parking spaces around the Scout Hut. To help mitigate this loss, 20 new parking spaces will be added on the west side of the highway in the area now used as the southbound entrance to the highway from Sutter Street. The bid has been awarded and Caltrans expects construction to begin in August, with completion by November of this year. Access to Sutter Street will be maintained during the entire construction activity, important to the delivery of students to Jackson Junior High School. Once the project is completed, the City will no longer need to provide crossing guard services in this location, as a "Walk - Don't Walk" push button activated crossing indicator will also be part of the signal project. The City is utilizing funding from ACTC from the Congestion Management Air Quality program for its share of the project cost, mainly the parking and landscaping on the west side of the highway.

Mayor Crew opened the public discussion. Police Chief Morrison spoke about Sutter Street/Highway 49-88 Signal Construction. Hearing no comments from the public, Mayor Crew closed the public discussion.

No action was taken.

#### **10. Planning Commission and Cemetery Committee Appointments.**

City Manager Daly reported the Planning Commission terms last two years and expires on June 30. During even numbered years, three seats expire and during odd numbered years, two seats expire. This

year, the seats of Planning Commission members Walt Hoeser and Robert Stimpson expire on June 30. Both commissioners submitted for re-appointment. No other new applications were received. Cemetery Committee terms also last two years and expires on June 30. In addition, Committee member Warren Carleton resigned recently, therefore, alternate member Chad Simmons should be appointed to a regular position. Two seats are expiring this year: Steve McLean and Robert Stimpson. They have both re-applied for their seats on this Committee. Similar to the Planning Commission, no other applications were received. The position on the Design Review Committee is still open.

Mayor Crew opened the public discussion. Hearing no comments from the public, Mayor Crew closed the public discussion.

After considerable discussion among the City Council and staff, the following motion was made:

**Moved by Councilmember Gonsalves, seconded by Councilmember Garibaldi, and carried by a 5 to 0 vote to:**

- 1. Reappoint Walt Hoeser and Robert Stimpson to serve on the Planning Commission.**
- 2. Reappoint Steve McLean and Robert Stimpson to serve on the Cemetery Committee.**
- 3. Appoint alternate member Chad Simmons to a regular position on the Cemetery Committee.**

**Motion passed with the following vote:**

**AYES: Crew, Garibaldi, Gonsalves, Lewis, Sweet**  
**NOES: None**  
**ABSENT: None**  
**ABSTAIN: None**

### **11. Adoption of Fiscal Year 2015-2016 City of Jackson Budget.**

City Manager Daly reported staff help formulate this budget. He thanked staff for all their effort and support while maintaining the same level service. He provided a presentation of the Fiscal Years 2015/2016 Operating and Capital Budget for approval. The Fiscal Year 2015/2016 Operating and Capital Budget provides a financial narrative and detail that allows residents to understand how services are provided and what could be expected in the year ahead. The Budget is accessible to the public on the City of Jackson website or at the City Hall and the library.

At the last City Council meeting, several issues related to the Fiscal Year 2015/2016 City Budget were identified and reviewed. The challenges of the economic recession remain constant and reach into every municipal operation serving the citizens of Jackson. As a new fiscal year approaches, the City will continue to analyze the resources available to provide services, both internal and external. This budget process provides for a great annual review of all services provided to residents. Prioritizing the City's funding to carry-out these projects and provide municipal services is why this budget exists.

The provided resolutions include the resulting recommendations from staff for adoption of the proposed budget for the fiscal year beginning July 1, 2015.

Mayor Crew opened the public hearing. Hearing no comments, Mayor Crew closed the public hearing.

**a. Resolution No. 2015-17 Approving the City Operating Budget and City Capital Improvement Budget for Fiscal Year 2015-2016**

**Moved by Vice-Mayor Sweet, seconded by Councilmember Gonsalves, and carried by a 5 to 0 vote to approve Resolution No. 2015-17 Approving the City Operating Budget and City Capital Improvement Budget for Fiscal Year 2015-2016. Motion passed with the following vote:**

- AYES: Crew, Garibaldi, Gonsalves, Lewis, Sweet**
- NOES: None**
- ABSENT: None**
- ABSTAIN: None**

**b. Resolution No. 2014-18 Authorizing Full-Time Positions in City Service for Fiscal Year 2015-2016.**

**Moved by Councilmember Lewis, seconded by Councilmember Gonsalves, and carried by a 5 to 0 vote to approve Resolution No. 2015-18 Authorizing Full-Time Positions in City Service for Fiscal Year 2015-2016. Motion passed with the following vote:**

- AYES: Crew, Garibaldi, Gonsalves, Lewis, Sweet**
- NOES: None**
- ABSENT: None**
- ABSTAIN: None**

**c. Resolution No. 2014-19 Setting a Tax Appropriation Limit for Fiscal Year 2015-2016.**

**Moved by Vice-Mayor Sweet, seconded by Councilmember Gonsalves, and carried by a 5 to 0 vote to approve Resolution No. 2015-19 Setting a Tax Appropriation Limit for Fiscal Year 2014-2015. Motion passed with the following vote:**

- AYES: Crew, Garibaldi, Gonsalves, Lewis, Sweet**
- NOES: None**
- ABSENT: None**
- ABSTAIN: None**

**13. ADJOURNMENT**

Adjourn 8:27 p.m.

ATTEST:

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Gisele L. Wurzbarger, City Clerk

Date Approved: July 13, 2015