

**Jackson City Council**  
**Minutes**  
**Regular Meeting of November 14, 2016**

Keith Sweet, Mayor  
Connie Gonsalves, Vice-Mayor  
Patrick Crew  
Marilyn Lewis

Michael Daly, City Manager  
Cody Martinsen, Acting Fire Chief  
Gisele Wurzburger, City Clerk

**COUNCILMEMBERS ABSENT:**

Wayne Garibaldi

Mayor Sweet called the meeting to order at 7:00 p.m.

**1. CEREMONIAL.**

- a. Certificate of Appreciation to Halvorson Family. Mayor Sweet presented the certificate to the Frank Halvorson recognizing the Halvorson Family for donation of the property next to their dealership that was needed for the extension of Sutter Street and signalization of the intersection of Sutter Street and Highway 49/88. Mr. Halvorson thanked the City Council because his 84 year old father was very pleased with this final recognition.
- b. Introduction of New Employees: Kim Bacon, Angie Ervin and Roy Haile. Mayor Sweet introduced the three new employees and provided them with a City of Jackson Pin.

**2. APPROVAL OF AGENDA.**

**Moved by Councilmember Lewis, seconded by Councilmember Crew, and carried by a 4 to 0 (Councilmember Garibaldi absent) vote to approve the City Council Agenda dated November 14, 2016 as presented. Motion passed with the following vote:**

**AYES: Gonsalves, Crew, Lewis, Sweet**  
**NOES: None**  
**ABSENT: Garibaldi**  
**ABSTAIN: None**

**3. PUBLIC MATTERS NOT ON THE AGENDA.**

Bill Condrashoff, Ken Berry, Casey Emerson and Debbie Dunn, each spoke their concerns regarding California State Central Valley Regional Water Quality Control Board letters regarding the Jackson Collection System.

Bill Condrashoff provided the following information for the record:

1. Water Board letter dated February 9, 2016.
2. Water Board letter dated February 26, 2016.
3. Ratepayer Protection Alliance list of questions regarding said letters that could be used as base line for future discussions.

Mayor Sweet stated the City Council and City Attorney have discussed the contents of both letters in closed session. At this time the content of these letters are being addressed with the California State Central Valley Regional Water Quality Control Board and not open for general discussion. The Council

and staff initiated the following corrective actions for the Jackson Collection System during the Budget adoption.

1. Hired consultants to conduct the City's Sewer System Maintenance Plan audit/update and provide additional sanitary sewer overflow training.
2. Documenting Infiltration and Inflow of properties allowing storm water to infiltrate the sewer system.
3. Smoke testing of the collection system.
4. Purchase of a used Vactor Pumper Truck.
5. Established a new position Wastewater Collections Technician and in the process of hiring an individual to fill this position.

Bill Condrashoff requested this item to be agenzized for general discussion at the November 28 meeting so that the public would have a chance to understand the ramifications of the matter identified in the letters. They requested the City Attorney also be in attendance at this meeting to regulate the flow of information.

Mayor Sweet stated the City Council has discussed agenzizing this item and have been advised by the City Attorney not to do so until such time the City has a better response from the State.

#### 4. CONSENT CALENDAR.

- a. Approval of Minutes of October 24, 2016 meeting.
- b. Approval of Expenditure Report for the period of November the amount of \$173,423.30.
- c. Approval of Salary related items for October in the amount of \$277,362.49.
- d. Receive Jackson Fire Department Monthly Report for October 2016.
- e. Receive Jackson Police Department Monthly Report for October 2016.
- f. Receive Building Department Monthly Report for October 2016.
- g. Approval of Special Event – Operation Care Color Madness Run, February 4, 2017.
- h. Claim for Damage – Approval of Hung Le Claim.
- i. Resolution Approving the Progress Supplement for the South Avenue Bridge Project.

**Moved by Councilmember Crew, seconded by Councilmember Gonsalves, and carried by a 4 to 0 (Councilmember Garibaldi absent) vote to approve the Consent Calendar dated November 14, 2016 as presented except for. Motion passed with the following vote:**

**AYES: Gonsalves, Crew, Lewis, Sweet**  
**NOES: None**  
**ABSENT: Garibaldi**  
**ABSTAIN: None**

**Mayor Sweet abstained on the approval of Check 6044 in the amount of \$606.57.**  
**Councilmember Crew abstained on the approval of Check 6023 in the amount of \$698.72.**

## **5. ADMINISTRATIVE REPORTS.**

Acting Fire Chief Martinsen reported on the following:

1. Jackson Fire Department responded to 114 calls last month, 70 medical calls, 18 public assists, 10 fire related, 0 hazardous materials, 16 traffic accidents and 25 of the calls or 22 percent were outside of the city limits for automatic aid to the AFD.
2. Councilmembers road in the Studebaker in the Annual Veterans' Day Parade.
3. Santa Patrol and Food Drive schedule may be adjusted since Christmas falls on a Sunday this year. The revised schedule will be provided in the near future.

City Manager Daly reported on the following:

1. Christmas Delights will be held on November 25 & 26, 2016.
2. Attended the American Legion Post 108, Veterans Day Parade.
3. Wastewater Treatment Plant Improvement's Project mandatory pre-bid was held Wednesday, November 9.
4. Interviews for the Wastewater Collection Technician were held Wednesday, October 27.
5. Staff contacted Amador Election's Department and was notified the Election results will be certified 28 days after the election.

## **6. COUNCIL REPORTS.**

Councilmember Lewis reported on the following:

1. Attended the Amador County Solid Waste Management meeting.
2. Attended the American Legion Post 108, Veterans Day Parade.

Vice-Mayor Gonsalves reported on the following:

1. Attended the American Legion Post 108, Veterans Day Parade.
2. Attended the Amador Council of Tourism meeting.

Councilmember Crew reported on the following:

1. Attended the Halloween Parade and Festivities, Downtown Jackson, October 31.
2. Attended the American Legion Post 108, Veterans Day Parade.

## **DISCUSSION CALENDAR**

For the record: Action minutes provide the necessary documentation of City Council actions and audio recordings are retained for those desiring more detail on particular agenda item discussion. These audio recordings provide an accurate and comprehensive backup of City council deliberations and citizen discussion.

## **7. Future Vacant Seat on City Council – Appointment Schedule.**

City Manager Daly reported Councilmember Patrick Crew submitted a letter on November 10, 2016, resigning from his City of Jackson City Council seat, effective December 12, 2016, due to his election as an Amador County Supervisor effective January 10, 2017. The letter from Councilmember Crew to the City Council and staff regarding his resignation from the Council was provided.

Mayor Sweet opened the public discussion. Casey Emerson voiced his concerns regarding procedures for filing the vacant City Council seat. Hearing no further comments from the public, Mayor Sweet closed the public discussion.

It was the consensus to accept Councilmember Crew's offer to resign and make it effective December 12, 2016, which will also be effective at the last item on the agenda when the new Councilmember is selected. Staff was directed to publish an announcement in the newspaper that interested residents should submit a letter of interest by December 12, 2016.

#### **8. Proposal for Change in Fire Department Work Schedule.**

City Manager Daly reported the full-time employment of Jackson Professional Firefighters Association began following the passage of Measure M by voters in 2008. The additional revenue to Jackson allowed for the hiring of five full time employees, including a Chief. This will increase to six employees with the hiring of a new Fire Engineer around the first of the year. The amount of revenue projected from the half cent sales tax in fiscal year 2016-17 is \$575,000.

The work schedule of these employees (except the Chief who works a traditional 40 hour week) has been a 72/96 schedule. This requires the employees to work three shifts/days per week and be off for four days. As noted in the attached memorandum from the association, this proposed schedule is two days on with four days off. It is more of a traditional firefighter schedule and changes the days of the week worked by each Fire Engineer and the Fire Captain.

The major factor for the City is the budgeted amount needed for this program. It is actually the same amount with slightly less coverage that previously provided. The new schedule provides for two shifts every six days, while the current schedule calls for three shifts every seven days. Definitely more shifts per month with the current arrangement over the proposed amount, but more like most departments in the State. If approved, the proposal is to make this change effective January 1, 2017.

Acting Fire Chief Martinsen was present to answer questions of the City Council. He reported the Jackson Professional Firefighters Association would like to propose that the Jackson City Council consider adjusting the full-time fire personnel's schedules and hourly rates to meet the industry standard in Amador County as well as the State of California. In addition to this consideration, they recognize the need to adjust hourly wages to account for the increase in the California minimum wage and to ensure that the new, lowest level position will be above the new California minimum wage.

Vice-Mayor Gonsalves stated as their representative she supports their proposal and so does Fire Chief Morton. She stated was prepared to make a motion to approve the proposal to change the Fire Department Work Schedule.

Mayor Sweet opened the public discussion. Casey Emerson spoke in support of the proposal for change in Fire Department work schedule. Hearing no further comments from the public, Mayor Sweet closed the public discussion.

Mayor Sweet recommended the motion be continue this item to the December 12, 2016 meeting for full Council consideration. He requested the revised Memorandum of Understanding be submitted for the proper vote process.

After discussion among the City Council and staff the following motion was made:

**Moved by Councilmember Gonsalves, seconded by Councilmember Lewis, and carried by a 4 to 0 (Councilmember Garibaldi absent) vote to proceed with the process, to continue this item to the December 12, 2016 meeting and directed staff to provide the revised Memorandum of Understanding which included said changes.**

**AYES: Gonsalves, Crew, Lewis, Sweet**  
**NOES: None**  
**ABSENT: Garibaldi**  
**ABSTAIN: None**

**9. Adoption of Memorandum of Understanding Between the City of Jackson and SEIU Local 1021.**

This item was continued to the December 12, 2016 Council meeting.

**10. CLOSED SESSION**

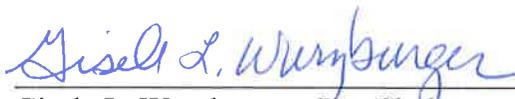
CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION. Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: 1 case

Vice-Mayor Gonsalves reconvened to Open Session at 8:18 p.m. and announced no reportable action taken.

**11. ADJOURNMENT**

Adjourn 8:19 p.m.

ATTEST:

  
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Gisele L. Wurzbarger, City Clerk

Date Approved: January 9, 2017