

Jackson City Council
Minutes
Regular Meeting of April 11, 2016

Keith Sweet, Mayor
Connie Gonsalves, Vice-Mayor
Patrick Crew
Wayne Garibaldi
Marilyn Lewis

Michael Daly, City Manager
Joshua Nelson, City Attorney
Scott Morrison, Police Chief
Mark Morton, Fire Chief
Susan Peters, City Planner
Dalacie Blankenship, Accounting Manager
Gisele Wurzbarger, City Clerk

COUNCILMEMBERS ABSENT:

Mayor Sweet called the meeting to order at 7:00 p.m.

1. CEREMONIAL:

- a. Proclamation Declaring April 25, 2016, as Parental Alienation Awareness Day. Mayor Sweet read Proclamation for Parental alienation Awareness Day into the record.
- b. Proclamation Honoring Lucy Hackett. Vice-Mayor Gonsalves presented Lucy Hackett JBCA President the Proclamation honoring her service on the JBCA Board.

2. APPROVAL OF AGENDA.

Moved by Councilmember Lewis, seconded by Councilmember Crew, and carried by a 5 to 0 vote to approve the City Council Agenda dated April 11, 2016 as presented. Motion passed with the following vote:

AYES: Crew, Garibaldi, Gonsalves, Lewis, Sweet
NOES: None
ABSENT: None
ABSTAIN: None

3. PUBLIC MATTERS NOT ON THE AGENDA.

Lucy Hackett provided an update of the disbanding of JBCA and potential partnership with the Amador County Chamber of Commerce. She requested a Councilmember be appointed to serve on this new committee.

Mayor Sweet requested a volunteer. Vice-Mayor Gonsalves volunteer to serve on this committee.

Steve Oneto was present to requested assistance from the Police Department and Fire Department regarding speeding, drugs and theft in the Argonaut area.

Mayor Sweet stated he should get together with the Police Chief and Fire Chief to further address his concerns.

4. CONSENT CALENDAR.

- a. Approval of Minutes of February 8, 2016 meeting.
- b. Approval of Minutes of February 22, 2016 meeting.
- c. Approval of Minutes of March 14, 2016 meeting.

- d. Approval of Minutes of March 28, 2016 meeting.
- e. Approval of Expenditure Report for the period of April the amount of \$188,118.08.
- f. Approval of Salary related items for March in the amount of \$324,877.03.
- g. Receive Jackson Fire Department Monthly Report for March 2016.
- h. Receive Jackson Police Department Monthly Report for March 2016.
- i. Receive Building Department Monthly Report for March 2016.
- j. Resolution Authorizing Submittal of Recycling Payment Program.

**Moved by Councilmember Crew, seconded by Vice-Mayor Gonsalves, and carried by a 5 to 0 vote to approve the Consent Calendar dated April 11, 2016 as presented except for :
Motion passed with the following vote:**

AYES: Crew, Garibaldi, Gonsalves, Lewis, Sweet
NOES: None
ABSENT: None
ABSTAIN: None

Mayor Sweet abstained from the approval of Minutes of March 14, 2016 meeting.
Mayor Sweet abstained on the approval of Check 4961 in the amount of \$606.57.

5. ADMINISTRATIVE REPORTS.

Fire Chief Morton reported on the following:

1. Jackson Fire Department responded to 159 calls last month, 104 medical calls, 15 public assists, 16 fire related, 3 hazardous materials, 21 traffic accidents and 34 of the calls or 21 percent were outside of the city limits for automatic aid to the AFD.
2. Dandelion Days had a good turnout.
3. The department raised \$500 and donated \$500 for the Jackson Police K9 fundraiser.
4. Jackson Fire Department Fundraiser Dinner Dance will be held Saturday, September 17.
5. Control burn exercise at 204 Court Street on April 23 and 24.
6. Place first order for the Self Contained Breathing Apparatuses.

Police Chief Morrison reported on the following:

1. The Police Department responded to 682 calls for service in March.
2. An Officer has resigned and the department will be advertising for a new officer in the near future.

City Attorney Nelson reported Rate Payers Alliance litigation with the Amador Water Agency regarding the Proposition 218 Referendum against the rate increased has been appealed and there might be a published opinion.

City Manager Daly reported on the following:

1. Clean It and Green It has been scheduled for April 23. The barbeque will be put on by the City of Jackson. The E-Waste, documents for Shredding and Bottle and Cans for donation, drop off is in Mel & Faye's parking lot.
2. Staff will be meeting with the Environmental Protection Agency regarding the Argonaut Mine DTSC clean up.
3. Department heads have begun their Budget review.

6. COUNCIL REPORTS.

Councilmember Garibaldi reported ACRA working on the revised Joint Powers Agreement and Park Master Plan.

Councilmember Lewis attended the monthly staff meeting held Thursday, March 31.

Vice-Mayor Gonsalves reported the Motherlode Cruise Car Show will be held Saturday, May 23.

DISCUSSION CALENDAR

For the record: Action minutes provide the necessary documentation of City Council actions and audio recordings are retained for those desiring more detail on particular agenda item discussion. These audio recordings provide an accurate and comprehensive backup of City council deliberations and citizen discussion.

7. Request for Funding from Common Ground Senior Services.

City Manager Daly reported the Common Ground Senior Services submitted a request that the City Council address the senior citizen meal provision in Jackson and the rest of the County. According to the information provided, they now have over 100 clients within the City of Jackson that receive this service. Their report indicates their need to raise \$83,654 in funding to serve the current client base in Amador County and that approximately 30% of their clients reside in the Jackson area. Though this is a great service, the City does not have funding available for this program. Staff has offered to research grant opportunities and other funding to keep this program available. However at this time the recommendation is to hold off on any funding to this organization.

Cathy Toepel, Common Ground Senior services, was present to answer questions of the City Council. She requested the City Council consider \$5,000 support to assist in continuing to provide this vital service to many home-bound Jackson residents.

Mayor Sweet opened the public discussion. Hearing no comments from the public, Mayor Sweet closed the public discussion.

After considerable discussion among the City Council and staff, Mayor Sweet made a notation to review Common Ground Senior Services' request during the Budget process.

8. Presentation of FY 2014-15 City Audit.

City Manager Daly reported the representative from Smith & Newell CPAs, was not presented and recommended this item be continued to the April 25 meeting.

9. Owner Responsibility for Water and Sewer Charges.

City Manager stated Accounting Manager Blankenship would present this item.

Accounting Manager Blankenship reported the finance department has several concerns regarding the implementation of the proposed sewer rate structure.

- There are 434 unattached sewer accounts which means the sewer charges are not attached to the specific water meter that feeds the property.

- The best way to make the proposed sewer rate work with the current accounting/billing system is to attach the sewer accounts to each of the corresponding water meter accounts making the property owners responsible for water and sewer charges. This is common practice for the Amador Water Agency and as was communicated by the software company, most cities and water districts.

The finance department is working with our accounting software company to develop a program enhancement that would address the following:

- Calculation of the average water use for February and March and variable charge on the bill.
- Calculation of the average usage based on each sewer class (category).
- Program will only work if the sewer charges can be pulled from the attached water meter usage information. There are two exceptions to this calculation:
 1. Mobile home parks where the homeowner pays for water only and the park owner pays for the sewer. For these customers the City would bill each mobile home owner for sewer instead of billing the property owner.
 2. The 17 homes outside the city limits that the City provides sewer services for but not water. One bill is being sent to the Amador Water Agency for sewer charges of these 17 parcels. Staff would request water usage information from the Amador Water Agency to bill the sewer for each of these parcels.
- Eliminate days of staff time for calculations and manual data entry for the proposed sewer rate.

It was the recommendation of staff that the City Council to draft an ordinance to amend the Municipal Code to make the water and sewer charges the property owner's responsible.

Mayor Sweet opened the public discussion. Hearing no comments from the public, Mayor Sweet closed the public discussion.

After considerable discussion among the City Council and staff, staff was directed to come back with additional information before implementing anything changes to the current billing procedures. This item was continued to the April 25 meeting for further review and consideration.

10. Agreement with County for Annexation of the Wastewater Treatment Plant property (APN 044-180-007.

City Planner Peters reported at the November 23 meeting the City adopted Resolution No. 2015-31, approving the annexation of the City's wastewater treatment plant (WWTP). Prior to the annexation review by LAFCO, a tax transfer agreement between the City and County must be ratified by both governing bodies. Because the WWTP property is City owned, it is not taxed. The proposed agreement is structured so in the event City sells the property, the tax allocation is in place. The model used for this agreement was the previous agreements used by the City for annexation of property: two-thirds of the tax for the County and one-third for the City. The Board of Supervisors will be reviewing the agreement at their April 12, 2016 meeting. If the agreement is approved by the City and the County, the LAFCO Board is expected to review the annexation request at the April 21, 2016 meeting.

Mayor Sweet opened the public discussion. Hearing no further comments from the public, Mayor Sweet closed the public discussion.

After considerable discussion among the City Council and staff, the following motion was made:

Moved by Councilmember Lewis, seconded by Councilmember Garibaldi and carried by a 5 to 0 vote to adopt Resolution No. 2016-16, Approving the Tax Transfer Agreement with the County of Amador for the Wastewater Treatment Plant Annexation. Motion passed with the following vote:

AYES: Garibaldi, Crew, Lewis, Gonsalves, sweet
NOES: None
ABSENT: None
ABSTAIN: None

11. CLOSED SESSION

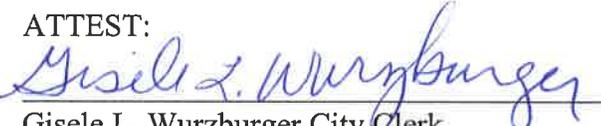
- a. Conference with Real Property Negotiator. (Pursuant to Government Code Section 54956.8). Parking Lot across from 240 N. Main Street, Jackson, APNs 020-191-004 and 020-191-005, Chaquica and Rodgers Family Trusts. Agency Negotiator: Michael Daly, City Manager.
- b. Conference with Labor Negotiator. Agency Representative, Michael Daly, City Manager. Employee Organization: Jackson Police Officers Association (Pursuant to Government Code Section 54957.6).
- c. Conference with Labor Negotiator. Agency Representative, Michael Daly, City Manager. Employee Organization: Jackson Miscellaneous Employees Association (Pursuant to Government Code Section 54957.6).
- d. Public Employee Annual Performance Evaluation: City Manager. (Pursuant to Government Code Section 54957)

Vice-Mayor Gonsalves reconvened to Open Session at 8:26 pm. and reported no reportable action.

12. ADJOURNMENT:

Adjourn 8:27 p.m.

ATTEST:


Gisele L. Wurzburger City Clerk

Date Approved: