

Jackson City Council
Minutes
Regular Meeting of April 13, 2009

Connie Gonsalves, Mayor
Wayne Garibaldi, Vice-Mayor
Patrick Crew
Keith Sweet

Michael Daly, City Manager
Scott Morrison, Police Chief
Susan Peters, City Planner
Gisele Cangelosi, City Clerk

COUNCIL MEMBERS ABSENT:

Marilyn Lewis

Mayor Gonsalves called the meeting to order at 7:00 p.m.

1. CEREMONIAL.

- a. **DMV/Donate Life California Month Proclamation.** Mayor Gonsalves presented Judy Regnier, Spokesperson for the Gift of Life program with the DMV/Donate Life California Month Proclamation that proclaimed the month of April 2009 as DMV/Donate Life California Month.
- b. **Sexual Assault Awareness Month Proclamation.** Mayor Gonsalves presented Denise Abel, Operation Care with the Sexual Assault Awareness Month Proclamation that proclaimed the month of April 2009 as Sexual Assault Awareness Month.

2. APPROVAL OF AGENDA.

Moved by Councilmember Sweet, seconded by Councilmember Crew, and unanimously carried to approve the City Council Agenda dated April 13, 2009 as presented.

3. PUBLIC MATTERS NOT ON THE AGENDA.

None.

4. CONSENT CALENDAR.

- a. Approval of Minutes of March 23, 2009 meeting.
- b. Approval of Expenditure Report for April in the amount of \$ 226,606.24.
- c. Approval of Salary related items for March the amount of \$278,170.75
- d. Receive Jackson Police Department Monthly Report for March 2009.
- e. Receive Building Department Monthly Reports for March 2009.
- f. Adopt Resolution for Budget Amendment to Include Indian Gaming Special Distribution Funds grant award of \$81,000.

Moved by Councilmember Crew, seconded by Vice-Mayor Garibaldi, and unanimously carried to approve as presented except for.

1. **Councilmember Sweet abstained on the approval of Check 230905 in the amount of \$538.85.**

5. ADMINISTRATIVE REPORTS.

Police Chief Morrison reported on the following items:

1. For the month of March there were 565 calls for service.
2. Suspect convicted on rape charges that take place at the National Hotel last November.

City Planner Peters reported on the following items:

1. The Planning Commission at their April meeting will be continuing their review of the Draft Development Code VI and VII and a public hearing for the Notices of Intent to Develop.

City Manager Daly reported on the following items:

1. Janet Brewer, Gold Country Publishing, contacted the City regarding vacancies on Main Street and proposed a local artist, Janice Carpenter paint murals at these vacant locations. The first mural is located at Rosebuds and they are looking into other potential locations. The Jackson Revitalization Committee will be sending them a letter of thanks for this project.
2. The 5th Annual Clean Our Green would be held on Saturday, April 25 at Detert Park from 9:00 a.m. to noon.
3. LAFCO meeting is scheduled for Thursday, April 16 at 7:00 p.m.

6. COUNCIL REPORTS.

Councilmember Sweet reported on the following items:

1. Attended the following meetings, Kennedy Mine Foundation, City of Ione City Council, Plymouth City Council and TSPN.
2. The ACTC meeting is scheduled for Wednesday, April 15.
3. The Neighborhood meeting is scheduled for Wednesday, April 15, at 5:00 p.m. at Teresa's Banquet Room.

Councilmember Crew reported on the following items:

1. Attended the Air Quality Control Board meeting held Tuesday, April 7.
2. Attended the Town Hall Meeting to meet Assemblymember Alyson Huber.
3. Attended the Chamber of Commerce 6th Annual Margaret Dalton Award ceremony.
4. Unable to attend the LAFCO meeting being held Thursday, April 16.

Vice-Mayor Garibaldi reported on the following items:

1. Attended the Jackson Revitalization Committee held Thursday, April 9 and a couple Revitalization subcommittee meetings.
2. Attended the Amador County Recreation Committee meeting last Wednesday.
3. Attended the Chamber of Commerce 6th Annual Margaret Dalton Award ceremony.
4. Attended the Amador County Chamber of Commerce Trade Show Mixer, hosted and co-sponsored by the Jackson Rancheria that was held Wednesday, April 8.

Mayor Gonsalves noted she attended several of the meetings already mentioned. The Amador Council of Tourism "49er Treasure Trail" event held March 28-29 was a successful event.

DISCUSSION CALENDAR**7. Jackson Revitalization Committee Update.**

City Manager Daly reported the Jackson Revitalization Committee (JRC) was appointed last year to continue to work started by the City's ad hoc economic development committee. The JRC was formed as an independent non-profit organization under the umbrella of the Amador Community Foundation,

appointed by the Jackson City Council. The Committee currently has one vacant seat and is seeking a replacement. The seat was vacated by Shelley Scott, who was an at-large representative on the committee. It was the consensus of the committee that it would be beneficial to open the vacant seat to all interested persons, including those who submitted applications last August. It is recommended that the Council announce this vacancy and encourage any interested person to submit an application for consideration no later than May 1, 2009. City staff has provided support services to this committee. The JRC has worked on several projects over the past few months, which include the Jackson Business Planner Booklet/Web Information, the Commercial Real Estate Clearinghouse and the "Shop Jackson" Discount Program.

It was the consensus of the to announce this vacancy and encourage any interested person to submit an application for consideration no later than May 1, 2009.

8. Allocation of Measure E Funding for Economic Development Grant Writing.

City Manager Daly reported the Jackson Revitalization Committee (JRC) and the previous economic development committee worked diligently to develop and implement an economic development strategic plan for the City of Jackson. The committee identified several worthy projects and a need for specialized economic development assistance. One of the strategic plan goals is to identify funding to utilize for these purposes.

The American Recovery and Reinvestment Act has pumped billions of dollars into the federal grant stream and several economic development programs have received supplemental funding as a result. The strategic planning subcommittee of the JRC met with Renee Chapman, a local grant writer, two weeks ago and the full committee reviewed information she had researched at the April 9 meeting. The consensus of the committee was that the City should pursue some of the grant programs identified by Ms. Chapman and recommended that the City Council allocate the remaining \$5,000 from the 2007 Measure E transient occupancy tax funding for grant writing services. Information from the Main Street program, Rural Business Enterprise Grants program and Rural Business Opportunity Grants was provided. If approved, the City Manager will coordinate grant writing and application process with a grant writer selected by the Jackson Revitalization Committee to submit a competitive application for funding.

Moved by Vice-Mayor Garibaldi, seconded by Councilmember Crew, and unanimously carried to approve the allocate \$5,000 from the Measure E funds remaining from the 2007 balance of funds for economic development grant writing services.

9. Business Improvement District Advisory Committee Appointments.

City Manager Daly reported pursuant to the Streets and Highways Code governing operation of BIDs, the BID Advisory Board is responsible for making recommendations to the City Council regarding the basis for levying assessments, the classification of businesses and the expenditure of revenues derived from BID assessments. In anticipation of this process beginning, the following citizens have volunteered to serve on the BID Advisory Board for this year: Tom Peyton (Gold Mine Jewelers), Shannon Lowery (Amador Community Foundation), Rhonda Hendricks (Main Street Design), and Stan Lukowicz (Trader Stan's). The Council may appoint any other community members to this advisory committee. Membership in the HJBA is not a requirement of appointment to this committee.

Moved by Vice-Mayor Garibaldi, seconded by Councilmember Sweet, and unanimously

carried to appoint Tom Peyton (Gold Mine Jewelers), Shannon Lowery (Amador Community Foundation), Rhonda Hendricks (Main Street Design), and Stan Lukowicz (Trader Stan's) to serve on the BID Advisory Committee.

10. Design Review Committee Membership Structure.

City Planner Peters reported at the February 9, 2009 meeting, the City Council reviewed the recommendations of the Planning Commission regarding mandatory citywide architectural standards for all commercial and residential structures and information from the Planning Commission's February 2, 2009 Architectural Review Workshop. The consensus of the City Council was for staff to make recommendations for the formation of an Architectural Regulations Committee. Staff recommends that a five member committee be formed with at least one contractor who is familiar with historic restorations and renovations, at least one architect, a person familiar with the history of the City of Jackson, and two general members of the public. The purpose of the committee would initially be to review the design regulations and review process in the Draft Development Code, consider the Planning Commission's recommendations for citywide design review and, create an outline for architectural regulation in the City of Jackson. This outline could then be considered by the Planning Commission and City Council independently or at a joint workshop.

Mayor Gonsalves opened the public discussion. The following individuals spoke regarding the formation of an Architectural Regulations Committee: Thornton Consol and Judy Jebian. Hearing no further discussion Mayor Gonsalves closed the public discussion.

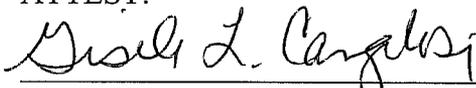
After considerable discussion among City Council and staff the following motions were made:

Moved by Councilmember Sweet, seconded by Vice-Mayor Garibaldi, and unanimously carried to direct staff to advertise for potential committee members for the Architectural Regulations Committee in order to make selection of the committee members at the City Council's May 11, 2009 meeting.

10. ADJOURNMENT

Adjourn 8: 15 p.m.

ATTEST:



Gisele L. Cangelosi, City Clerk

Date Approved: April 27, 2009