

Jackson City Council
Minutes
Regular Meeting of April 25, 2016

Connie Gonsalves, Vice-Mayor
Patrick Crew
Wayne Garibaldi
Marilyn Lewis
Keith Sweet, Mayor

Michael Daly, City Manager
Joshua Nelson, City Attorney
Scott Morrison, Police Chief
Dalacie Blankenship, Accounting Manager
Gisele Wurzburger, City Clerk

COUNCIL MEMBERS ABSENT:

Mayor Sweet called the meeting to order at 7:00 p.m.

1. APPROVAL OF AGENDA.

Moved by Councilmember Lewis, seconded by Vice-Mayor Gonsalves, and carried by a 5 to 0 vote to approve the City Council Agenda dated April 25, 2016 as presented. Motion passed with the following vote:

AYES: Gonsalves, Crew, Garibaldi, Lewis, Sweet
NOES: None
ABSENT: None
ABSTAIN: None

2. PUBLIC MATTERS NOT ON THE AGENDA.

None.

3. CONSENT CALENDAR.

- a. Approval of Minutes of April 11, 2016 meeting.
- b. Approval of Expenditure Report for the period of April the amount of \$132,441.71.
- c. Approve Special Event – 49 Days Activities on Main Street, April 30 & May 1, 2016.
- d. Approve Special Event – Gold Country Cruise Car Show, May 21, 2016.

Moved by Councilmember Lewis , seconded by Vice-Mayor Gonsalves , and carried by a 5 to 0 vote to approve the Consent Calendar dated April 25, 2016 as amended: Motion passed with the following vote:

AYE S: Crew, Garibaldi, Gonsalves, Lewis, Sweet
NOES: None
ABSENT: None
ABSTAIN: None

4. ADMINISTRATIVE REPORTS.

Fire Chief Morrison reported on the following:

1. The Department assisted with a serious 4 car collision at the Highway 88 and Court Street.
2. Operation Care “A Night at the Oscars begin held Saturday, May 21, Officer Jose Arevalos will be honored at this event.

3. The Department is ready for the Special Event – 49 Days Activities on Main Street, April 30 & May 1, 2016.

City Manager Daly reported on the following:

1. Clean It and Green It was held Saturday, April 23, it was a great day and turn out.
2. Staff met with our wastewater engineers West Yost to review the 60% draft plans for the improvement at the wastewater treatment plant. 90 will be done by June
3. LAFCO approve the final step in placing the sewer plant with the City limits.
4. Fire gear stolen has been found.

5. COUNCIL REPORTS.

Vice-Mayor Gonsalves reported on the following:

1. Attended the Amador Council of Tourism meeting
2. Attended the Fire Safe Council presentation regarding installed fact finding cameras that monitor the Sierra for earthquakes and wildland fires.
3. Attended the Chamber /JBCA committee meeting.
4. The Motherlode Cruise Car Show will be held Saturday, May 23 there are 143 cars registered.

Councilmember Crew reported on the following:

1. Attended the last JBCA meeting before they disbanded.
2. Attended the LAFCO meeting that approved the annexation of the Wastewater Treatment Plant into the city limits.

Mayor Sweet reported on the following:

1. Met with City staff and Grant Reynolds regarding letter of response to the CVRWQCB's letter dated February 26, 2016 regarding the Sanitary Sewer System Order (SSO) and Monitoring and Reporting Program Order (MRP).
2. Mural Project at Tressler's Service Station has started and volunteers are welcome to assist Rand Huggett.
3. Amador County Historical Society presents an evening with Mr. Ron Scolfield at The Hub Thursday, April 28 at 7:00 pm.

Vice-Mayor Gonsalves inquired if the Council sponsored a wagon for the 49 Days Wagon Train and are the Council members riding in the parade. City Manager Daly stated the city did sponsor a wagon this year.

DISCUSSION CALENDAR

For the record: Action minutes provide the necessary documentation of City Council actions and audio recordings are retained for those desiring more detail on particular agenda item discussion. These audio recordings provide an accurate and comprehensive backup of City council deliberations and citizen discussion.

6. Presentation of FY 2014-15 City Audit.

City Manager Daly introduced Marilee Smith, Smith and Newell, and reported the annual audit was performed the second week in September. Complete copies of the subject reports were provided to the City Council and the County Library and are available for review at City Hall or on the City's website on the Administration/Finance page. Tonight's action is to receive the presentation by Smith & Newell, CPAs

and pass a motion to accept the Fiscal Year 2014-2015 audit reports. Findings and corrective action required and the steps that the city will be taking and Smith and Newell are available to help staff out with these steps.

Marilee Smith, Smith and Newell, City Auditor, was present and reviewed the City's audit procedures, the Annual Financial Report, Public Financing Authority Annual, Single Audit Act Report and the Management Report, and Public Financing Authority Management Report for the Year Ended June 30, 2015. The "Independent Auditor's Report" cover page and Management's Discussion and Analysis section from the Annual Financial Report were provided. She praised City finance staff for extra work to produce the report, and keeping the unqualified opinion which is the highest level of assurance.

City Manager Daly thanked Marilee Smith for all of their services. He also commended Dalacie Blankenship and staff as they were very instrumental in working with Smith and Newell during the audit and on an ongoing basis making sure the City's financial management continues to be handled properly.

Mayor Sweet opened the public discussion. Hearing no comment from the public, Mayor Sweet closed the public discussion.

After considerable discussion among the City Council and staff the following motion was made:

Moved by Councilmember Crew, seconded by Vice-Mayor Gonsalves, and carried by a 5 to 0 vote to accept the Fiscal Year 2014-2015 Audit Reports as presented. Motion passed with the following vote:

AYES:	Crew, Garibaldi, Gonsalves, Lewis, Sweet
NOES:	None
ABSENT:	None
ABSTAIN:	None

7. Owner Responsibility for Water and Sewer Charges.

Account Manager Blankenship reported at the April 11, 2016 meeting the Council was advised of the 434 unattached sewer services and how this type of separate billing will not be feasible in connection to the proposed sewer rates. Since the average water use for February and March will be used to determine the flexible rate of the sewer charge it is imperative that the water and sewer charges are billed on the same bill and are connected in the billing system. Staff proposes making the property owner the default customer of record. Due to legal requirements, the City must allow tenants to take service in their name in some situations. To address this and as a courtesy to owners and tenants, staff proposes allowing tenants to take service in their own name when required by law or in other situations when agreed to by the owner and tenant. This agreement would be documented in a standard form contract that allowed the tenant to take service with the understanding that the City may collect any unpaid fees on the tax rolls. While tenants have the right to take service in their own name, the City still has the ability to collect unpaid water and sewer fees on the tax rolls. This approach would allow tenants to take service while ensuring that unpaid fees can be collected from the benefited property.

Staff is currently working on minimizing unattached sewer accounts. A note on the monthly billing will be helpful in introducing the issue to property owners. Apartment buildings will have sewer charges for each building metered on the corresponding bill. Mobile home parks will have sewer charges attached to the

metered accounts for lots the City bills directly. Any other owner/tenant groups may be dealt with on an individual basis.

The City Manager will contact the Amador water Agency to further discuss the 17 parcels that are currently being billed to them. It is anticipated that the City will bill residents of the 17 parcels directly. He will also contact Joe Chirco, C & L Investment Company Inc. (Rollingwood) where the homeowner pays for water only and the park owner pays for the sewer. For these customers the City would bill each mobile home owner for sewer instead of billing the property owner.

Mayor Sweet opened the public discussion. Hearing no comment from the public, Mayor Sweet closed the public discussion.

After considerable discussion among the City Council and staff, it was the consensus of the City Council to direct staff to draft an ordinance amending Municipal Code 13.24.030 and 13.50.100 making property owners responsible for the payment of all water and sewer charges.

8. Resolution for Pool Salaries and Entrance Rates for 2016.

City Manager Daly reported it has been a number of years since the City changed either the wages for lifeguards or entrance fees for the Jackson Pool or the lesson amounts, as the City has attempted to keep the entrance rates for regular entry and lessons as low as possible.

During the past year, the minimum wage has increased to \$10.00 per hour which will affect the wages at the pool. Currently, the "Lifeguard Aide" rate is \$9.00 per hour, one dollar per hour less than the minimum wage. As a result, the pool salaries are recommended to increase by \$1.00 per hour for each position. The Lifeguard Aide position will increase to the \$10.00 per hour, while other rates will increase for Lifeguard - \$11.25, Assistant Pool Manager - \$12.50 per hour and Pool Manager - \$13.50 per hour. The total of part-time salaries paid last year was \$20,722, so it is anticipated that the new salary amount will be about \$2,000 higher for the salaries items. The amount with benefits paid by the City is expected to be a total of \$3,000.

In order to keep the pool costs as break-even as possible, it is recommended that the lesson rates be increased by a similar percentage. For entrance rates, the recommendation is that daily rates go up \$0.25 for all ages and passes be increased as shown in the attached resolution. This will allow the City to keep the pool open without an additional burden on the General Fund. Next year and the following years will be more difficult, as the minimum wage increases to \$15.00 per hour in 2023. This will be evaluated as time moves forward.

Mayor Sweet opened the public discussion. Hearing no further comments from the public, Mayor Sweet closed the public discussion.

After considerable discussion among the City Council and staff, the following motion was made:

Moved by Councilmember Garibaldi, seconded by Vice-Mayor Gonsalves, and carried by a 5 to 0 vote to adopt Resolution No. 2016-17, a Resolution establishing Pool Salaries and Entrance Rates for 2016. Motion passed with the following vote:

AYE S: Crew, Garibaldi, Gonsalves, Lewis, Sweet

NOES: None
ABSENT: None
ABSTAIN: None

9. Ordinance Amendment to Reduce Hours for Parking at Kennedy Tailing Wheels Park.

City Manager Daly reported the City of Jackson Municipal Code Section 12.12.010 details the hours of operation for all the parks within the City. The current hours are 7:00 a.m. to either 9:00 p.m. or 10:00 p.m., depending on the day of the week (Friday and Saturday have the later hours). It has been requested that the hours at Kennedy Tailing Wheels Park be made more specific to the hours of 8:00 a.m. to sunset each day, to reduce the amount of problems at this location. This change would allow for better enforcement of the hours and better prevention of problems at this park location.

Mayor Sweet opened the public discussion. Hearing no further comments from the public, Mayor Sweet closed the public discussion.

After considerable discussion among the City Council and staff, the following motion was made:

Moved by Councilmember Crew, seconded by Vice-Mayor Gonsalves, and carried by a 5 to 0 vote to approve the first reading of Ordinance 691 to amend Municipal Code Section 12.12.010 to reduce the hours of operation for Kennedy Tailing Wheels Park. Motion passed with the following vote:

AYE S: Crew, Garibaldi, Gonsalves, Lewis, Sweet
NOES: None
ABSENT: None
ABSTAIN: None

10. CLOSED SESSION

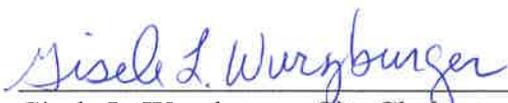
- a. Conference with Real Property Negotiator. (Pursuant to Government Code Section 54956.8). Parking Lot across from 240 N. Main Street, Jackson, APNs 020-191-004 and 020-191-005, Chaquica and Rodgers Family Trusts. Agency Negotiator: Michael Daly, City Manager.
- b. Public Employee Annual Performance Evaluation: City Manager. (Pursuant to Government Code Section 54957)

11. ADJOURNMENT

Vice-Mayor Gonsalves reconvened to Open Session at 8:34 p.m. and announced no reportable action taken.

Adjourn 8:35 p.m.

ATTEST:



 Gisele L. Wurzburger, City Clerk

Date Approved: May 9, 2016