

Jackson City Council
Minutes
Regular Meeting of February 23, 2009

Connie Gonsalves, Mayor
Wayne Garibaldi, Vice-Mayor
Patrick Crew
Marilyn Lewis
Keith Sweet

Michael Daly, City Manager
Andrew Morris, City Attorney
Scott Morrison, Police Chief
Mark Morton, Fire Chief
Susan Peter, City Planner
Gisele Cangelosi, City Clerk

COUNCIL MEMBERS ABSENT:

Mayor Gonsalves called the meeting to order at 7:00 p.m.

1. APPROVAL OF AGENDA.

Moved by Councilmember Crew, seconded by Councilmember Lewis, and unanimously carried to approve the City Council Agenda dated February 23, 2009 as presented.

2. PUBLIC MATTERS NOT ON THE AGENDA.

None.

3. CONSENT CALENDAR.

- a. Approval of Minutes of February 9, 2009 meeting.
- b. Approval of Expenditure Report for February in the amount of \$311,895.78.
- c. Receive Jackson Fire Department Monthly Report for January 2009.
- d. Receive Building Department Monthly Reports for January 2009.
- e. Approve Selection of Administrative Subcontractor for HOME Grant Program.
- f. Award of Bid – Cathodic Protection of Scottsville Water Tank.

Moved by Councilmember Sweet, seconded by Vice-Mayor Garibaldi, and unanimously carried to approve as presented.

4. ADMINISTRATIVE REPORTS.

Fire Chief Morton reported the month of January the Jackson Fire Department responded to 79 calls last month, 50 medical calls, 9 public assists, 6 fire related, 4 hazardous materials, 10 traffic accidents and 27 percent of the calls were outside of the city limits for automatic aid to the AFD. He reported on the following items:

1. The department is planning a presentation of the new fire engine at the next City Council meeting.
2. The department will hold a control burn March 7 and 8 for two homes on Raggio Road.

Police Chief Morrison reported on the following items:

1. Police Officer Collins assisted with the apprehension of counterfeiter suspect at the Jackson Rancheria.
2. The California Department of Alcoholic Beverage Control officially closed the National Hotel in

Jackson for 20-day suspension.

3. Will be attending a meeting with the City Manager, the homeless folks and Amador-Tuolumne Community Action Agency next week regarding services available for the homeless.

City Manager Daly reported

1. On February 19, the State legislature passed a 17-month budget. The budget did not have that much impact on the City, the COPS program and local Amador Narcotic Enforcement Unit were not affected.
2. On February 17, President Obama signed into law the American Recovery and Reinvestment Act of 2009 (Stimulus Package). Staff researching possible funding for Jackson projects with ACTC, law enforcement and DTSC grants.
3. On February 19, staff held an informational workshop to discuss the Sphere of Influence expansion process and answered questions regarding having property within the City's Sphere.
4. Staff held a meeting with representatives of the North Main businesses, Jackson's Lions Club and Historic Jackson Business Association regarding Main Street and Highway 49/88 intersection open during for the Dandelion Days. Also discussed the Jackson Lions working with HJBA with regards to the use of their music system.
5. The Workforce Housing Survey will be mailed this week to every business with a City of Jackson business license and other major employers in the area. The Housing Needs Survey will be available for all households within the City of Jackson city limits. Both surveys will also be available on the City of Jackson website.
6. Amadoropoly 2009 is scheduled for Friday, February 27 at the Sutter Creek Auditorium from 5:00 – 8:00 p.m.
7. Held a staff meeting regarding City's mid-year budget and discussed cost savings measures without impacting services.

5. COUNCIL REPORTS.

Councilmember Crew reported on the following items:

1. Attended the LAFCO meeting and was sworn in as the alternate for 2 years.
2. The new Water Sub-Committee meeting has not been scheduled yet.
3. Attended the first Neighborhood meeting Wednesday, February 18 at 4:00 p.m. at the Argonaut Heights Fire Station.

Vice-Mayor Garibaldi reported on the following items:

1. Attended the ACRA meeting and discussed their concerns regarding funding.
2. Attended the Jackson Revitalization Committee held Thursday, February 12.

Councilmember Sweet reported on the following items:

- 1 Attended the following meeting HJBA, ACTC Advisory Technical Committee, Kennedy Mine Foundation, Amador Water Agency, and Housing Element Committee.
- 2 The next Neighborhood meeting is scheduled for Wednesday, March 4 at March 4 at 10:00 a.m. at the Hein & Company book store

Councilmember Lewis had nothing to report.

Mayor Gonsalves reported on the following items:

1. The Amador Council of Tourism "49er Treasure Trail" event scheduled for March 28-29.
2. Attended the AFPA meeting and continued discussion regarding the organization structure for full-time Measure M firefighter.

3. Attended the Jackson Revitalization Committee held Thursday, February 12.

DISCUSSION CALENDAR

6. Amador Water Agency Update.

City Manager Daly reported one of the recommendations from the Water/Sewer Rate Committee last year was to improve communication between the City Council and the Amador Water Agency Board of Directors. Mr. Condrashoff was also a member of the City's Water/Sewer Rate Committee and intends to attend this City Council meeting and provide information to the City Council and public regarding recent happenings at AWA. These updates will be an ongoing item on future agendas to keep the City Council and Jackson residents informed of projects and programs proposed by AWA that could have future impacts on water supply and rates.

Bill Condrashoff, AWA District 1 Representative, was present to provide an Amador Water Agency update that included new AWA Board status, Strategic Planning Workshop, Tanner Treatment Plant Expansion, Stimulus Funds, Piping the Amador Canal, Plymouth Pipeline Groundbreaking. He expects the AWA committee to meet in the near future. A copy of the AWA Water News Quarter One 2009 newsletter was provided.

Mayor Gonsalves thanked Mr. Condrashoff for attending and providing the Amador Water Agency update. Mr. Condrashoff inquired who would be attending the AWA Special Meeting regarding the Strategic Plan Review on February 25 at 8:30 a.m. Councilmember Sweet volunteered to attend the workshop.

7. Regional Traffic Mitigation Fee Annual Report for 2007/08 and Recommendations for Program Implementation in 2008/09.

Charles Field, Executive Director of the Amador County Transportation Commission (ACTC) summarized the Regional Traffic Mitigation Fee Annual Report for 2007/08 and recommendations for Program Implementation in 2008/09 and answered questions from the City Council and the public. The Regional Traffic Mitigation Fee Annual Report contains the RTMF oversight committee's recommendations for program funding and other program implementation work for fiscal year 2008/09. The projects within the City of Jackson include the Mission Boulevard extension, Sutter Street extension and the Highway 88/ Court Street intersection. Another project near the city limits is the intersection of Argonaut Lane and Highway 49/88. The Annual Report and the committee's recommendations are subject to approval by the City Council as well as the Amador County Board of Supervisors and the other four cities participating in the RTMF Program.

Moved by Councilmember Sweet, seconded by Vice-Mayor Garibaldi, and unanimously carried to adopt Resolution No. 2009-13, approving the Fiscal Year 2007/08 Regional Traffic Mitigation Fee (RTMF) Program Annual Report and Fiscal Year 2008/09 Recommendations for Programming and Expending Funds.

8. Public Hearing - Regional Traffic Mitigation Fee Increase.

Charles Field, Executive Director of the Amador County Transportation Commission (ACTC) explained the City of Jackson did not consider the Annual RTMF reports for fiscal years 2005/06 and 2006/07. This was because of City and ACTC staff's desire to bring forth an amendment to the City's Local Road Traffic Mitigation Fee Program at the same time the RTMF Annual Reports were to be considered. Efforts to update the Local Road Traffic Mitigation Fee are continuing, however, changes in local projects and the consultant providing this assistance to ACTC have delayed the local fee update. Amador County and each of the other cities have approved 8% Regional Traffic Mitigation

Fee increase based on recommendations of the FY 2005/06 report. The previous regional fee was \$283 per trip end. The new fee is \$304 per trip end. The full breakdown of fees by type of use is attached to the resolution. The fee for a single family home is proposed to increase from \$2,830 to \$3,040. The regional fee increase requires that a public hearing be held and if approved, the increase will take effect 60 days after the resolution is adopted.

Mayor Gonsalves opened the public hearing. Hearing no comments from the public, Mayor Gonsalves closed the public hearing.

Moved by Councilmember Sweet, seconded by Councilmember Lewis, and unanimously carried to adopt Resolution No. 2009-14, increasing Regional Traffic Mitigation Fees to keep pace with inflation per the Engineering News Construction Cost Index.

9. Traffic Impact Study Guidelines.

Neil Peacock, Planner of the Amador County Transportation Commission (ACTC) provided a brief summary of the Traffic Impact Study Guidelines. He stated ACTC has requested all of the cities in Amador County and the County adopt guidelines for Traffic Impact Studies (TIS) on new development. The purpose of a Traffic Impact Study is to tell what the traffic and circulation impacts/effects are of a proposed development, where safety or policy thresholds are exceeded, and what project design considerations or mitigations should be required. The intent of having all jurisdictions in Amador County adopt similar, if not the same, guidelines for traffic studies is to provide a unified format for all studies countywide. The ultimate result is in the standardization of implementation, particularly funding mechanisms, across the County.

Moved by Councilmember Lewis, seconded by Vice-Mayor Garibaldi, and unanimously carried to adopt Resolution No. 2009-11, adopting Traffic Impact Study Guidelines drafted by the Amador County Transportation Commission.

10. Amend FY 2008/09 Budget to Allocate Local Traffic Mitigation Fees and Hazard Mitigation Grant Program Funds for Marcucci Lane Slab Bridge Project.

City Manager Daly reported in February 2007, the City of Jackson submitted a grant application to the Federal Emergency Management Agency (FEMA) for a Hazard Mitigation Grant Program project to replace the culvert style crossing of the south fork of Jackson Creek at Marcucci Lane with a slab bridge at this location. The City Engineer recommends replacing the culver with a slab bridge at this location to improve the flow of Jackson Creek and the path of travel on Marcucci Lane at its junction with Highway 49. This grant program typically requires a local match of 25% of the total project cost. The estimate for this project is currently \$809,850. The project did not get funded in the first round of project awards, however, the City was recently notified that \$523,998 of the requested \$607,388 was available to fund this grant if the City was able to provide the additional matching funds (now 35%) required to complete the project. Given the changing economic conditions, the City Engineer was requested to review the cost estimate for the project. Though some of the construction costs were lower, the review also concluded that the permitting work that will be required through Caltrans may have been under-estimated and the revised total project cost is presently \$809,850 compared with the original estimate of \$793,000.

Moved by Councilmember Lewis, seconded by Councilmember Crew, and unanimously carried to adopt Resolution No. 2009-15, amending the FY 2008/09 City Budget to add Special Revenue Funds in the amount of \$523,998 from the FEMA Hazard Mitigation Grant

Program and allocate \$285,852 from the Local Traffic Mitigation Fee program for the match required by this grant.

Mayor Gonsalves called for a recess at 8:34 p.m. Mayor Gonsalves reconvened the meeting at 8:40 p.m.

11. Contract for Wastewater Operations Assistance.

City Manager Daly The City of Jackson owns and operates its own wastewater treatment plant. The operation of the plant requires three full-time employees and at least one operator must have a Grade III Wastewater Operator certification from the State of California. The City's Grade III Operator retired at the end of 2008 and finding a qualified replacement has proved difficult. The retired employee has provided part-time assistance on a temporary basis but has limited availability. A salary survey is being completed for evaluation of the City's Senior Wastewater Plant Operator position to determine if adjustments to the salary range may be necessary to attract a qualified Grade III Operator to this position.

The City contacted its wastewater engineering firm, ECO:LOGIC, to discuss contract assistance options and received two proposals for service. The City Manager and wastewater plant operations staff met with Ron Boyd-Snee, who works with Harold Welborn & Associates, and Gary Hengst, who works for ECO:LOGIC as the chief plant operator at the City of Lincoln wastewater treatment plant. Both firms have extensive experience working with facilities similar to the City of Jackson's wastewater plant. Upon review of the City's needs and the comparative costs of both proposals, the proposal from Welborn & Associates is recommended. The cost of the contract service, expected to be two to three days per week, is less than the full-time salary of a Grade III Operator position, so the current budget contains the funding to provide this contract assistance.

Moved by Vice-Mayor Garibaldi, seconded by Councilmember Crew, and unanimously carried to pass a motion authorizing the City Manager to enter into a contract agreement with Harold Welborn & Associates for wastewater operations assistance.

12. CLOSED SESSION

- a. Public Employee Annual Performance Evaluation: City Manager. (Pursuant to Government Code Section 54957). Vice-Mayor Garibaldi reconvened to Open Session at 9:14 p.m. and announced there was no reportable action taken.

13. ADJOURNMENT

Adjourn 9:15 p.m.

ATTEST:



Gisele L. Cangelosi, City Clerk

Date Approved: March 9, 2009