

Jackson City Council
Minutes
Regular Meeting of January 13, 2014

Patrick Crew, Mayor
Wayne Garibaldi
Keith Sweet
Connie Gonsalves, Vice-Mayor

Michael Daly, City Manager
Joshua Nelson, City Attorney
Scott Morrison, Police Chief
Mark Morton, Fire Chief
Gisele Cangelosi, City Clerk

COUNCIL MEMBERS ABSENT:

Marilyn Lewis

Mayor Crew called the meeting to order at 7:00 p.m.

1. APPROVAL OF AGENDA.

Moved by Vice-Mayor Gonsalves, seconded by Councilmember Garibaldi, and carried by a 4 to 0 vote to approve the City Council Agenda dated January 13, 2014 as presented. Motion passed with the following vote:

AYES: Crew, Garibaldi, Gonsalves, Sweet
NOES: None
ABSENT: Lewis
ABSTAIN: None

2. PUBLIC MATTERS NOT ON THE AGENDA.

None.

3. CONSENT CALENDAR.

- a. Approval of Minutes of December 9, 2014 meeting.
- b. Approval of Expenditure Report for the period of December the amount of \$141,339.32.
- c. Approval of Expenditure Report for the period of January the amount of \$162,788.09.
- d. Approval of Salary related items for December amount of \$272,318.90.
- e. Accept November 2013 Treasurer's Report and Sales Tax Report.
- f. Receive Jackson Fire Department Annual and Monthly Report for December 2013.
- g. Receive Jackson Police Department Monthly Report for December 2013.
- h. Receive Building Department Monthly Report for December 2013.
- i. Adopt Resolution Approving City's Investment Policy for 2014.

Moved by Vice-Mayor Gonsalves, seconded by Councilmember Garibaldi, and carried by a 4 to 0 vote to approve the Consent Calendar except for.

Councilmember Sweet abstained on the approval of Check 1060 in the amount of \$570.79. Mayor Crew abstained on the approval of Check 1026 in the amount of \$1,310.38.

Motion passed with the following vote:**AYES: Crew, Garibaldi, Gonsalves, Sweet****NOES: None****ABSENT: Lewis****ABSTAIN: None****4. ADMINISTRATIVE REPORTS.**

Fire Chief Morton reported on the following:

1. Jackson Fire Department in 2013 responded to 1,254 calls – 2012 responded to 1,396 calls.
2. Jackson Fire Department in December 2013 responded to 125 calls last month, 80 medical calls, 28 public assists, 7 fire related, 2 hazardous materials, 8 traffic accidents and 19 of the calls or 15 percent were outside of the city limits for automatic aid to the AFD.
3. Putting together statistics regarding public assist responses and will be submitting at the next meeting.

Police Chief Morrison reported the Police Department responded to 749 calls for service for the month of December and will submitting the yearly statistics at a future meeting.

City Attorney Nelson reported California Senate Bill 751, recently signed into law, will require all legislative bodies to publicly report any action taken in any meeting, and the vote or abstention on that action of each member present. The bill became effective January 1, 2014. This information should also be noted in the minutes.

City Manager Daly reported on the following:

1. The City will take part in any action deemed necessary regarding water conservation and consumption issues due to the lack of rain.
2. Pektovich Park construction is for the repair of the wells that were previously drilled for the petroleum mitigation.
3. Vera Allen has requested a Councilmember serve on the JPAL Board. This will be discussed during the Committee Assignments for 2014.
4. Clean It and Green It has been scheduled for April 26 due to Easter.
5. The Daisy Troup 485 decorated the Civic Center's Christmas tree with their homemade blue snowflakes ornaments and staff received a letter expressing their appreciation and pictures of them decorating the tree.

5. COUNCIL REPORTS.

Councilmember Garibaldi reported on the following:

1. Amador County Recreation Agency is moving forward with offering a seat on the Board to the Jackson Rancheria. The Joint Powers Agreement will have to be modified and a straw poll was taken to determine the opinion of the Council. The straw poll vote was unanimous.
2. Amador County Recreation Agency annual Spaghetti Feed is scheduled for Friday, January 24.

Vice-Mayor Gonsalves reported on the following:

1. Amador Council of Tourism meeting is scheduled for Thursday, January 16.
2. Amador Fire Protection Agency meeting has been cancelled.

Councilmember Sweet reported he attended the Kennedy Mine Foundation meeting.

DISCUSSION CALENDAR

For the record: Action minutes provide the necessary documentation of City Council actions and audio recordings are retained for those desiring more detail on particular agenda item discussion. These audio recordings provide an accurate and comprehensive backup of City council deliberations and citizen discussion.

6. Fire Station Mural Concept Presentation.

City Manager Daly reported at the December 9, 2013, City Council meeting, approval was provided to have local artist Rand Huggett design and complete a mural on the Fire Station wall facing Highway 49/88 in downtown Jackson. The concept is a traditional postcard look, featuring various aspects of the Jackson area that attract visitors to the area. Over the past month following this approval, Mr. Huggett has been working on the full-color draft version of the mural for final approval. Once approval is granted, it is expected that it will take one to two months to complete the project, weather permitting.

Rand Huggett was present to display the concept version and to answer questions of the City Council.

Mayor Crew opened the public hearing. The following individuals spoke there concerns: Bill Orescan and Thornton Consolo. Hearing no further comments from the public, Mayor Crew closed the public hearing.

After considerable discussion among the City Council and staff the following motion was made.

Moved by Vice-Mayor Gonsalves, seconded by Councilmember Garibaldi, and carried by a 4 to 0 vote to pass a motion approving the final working concept of the Fire Station Mural crafted by Rand Huggett as amended. Motion passed with the following vote:

AYES: Crew, Garibaldi, Gonsalves, Sweet
NOES: None
ABSENT: Lewis
ABSTAIN: None

7. Presentation of FY 2012-13 City Audit.

City Manager Daly introduced Marilee Smith, Smith and Newell, and reported the annual audit was performed the second week in September. Complete copies of the subject reports were provided to the City Council and the County Library and are available for review at City Hall or on the City's website on the Administration/Finance page.

Marilee Smith, Smith and Newell, City Auditor, was present and reviewed the City's audit procedures, the Annual Financial Report, Public Financing Authority Annual, Single Audit Act Report and the Management Report, and Public Financing Authority Management Report for the Year Ended June 30, 2013. The "Independent Auditor's Report" cover page and Management's Discussion and Analysis section from the Annual Financial Report were provided. She praised City finance staff for extra work to produce the report, and keeping the unqualified opinion which is the highest level of assurance.

City Manager Daly thanked Marilee Smith for all of their services. He also commended Carla Soracco and Dalacie Blankenship as they were very instrumental in working with Smith and Newell during the audit and on an ongoing basis making sure the City's financial management continues to be handled properly.

Mayor Crew opened the public discussion. Hearing no comment from the public, Mayor Crew closed the public discussion.

Moved by Vice-Mayor Gonsalves, seconded by Councilmember Garibaldi, and carried by a 4 to 0 vote to accept the Fiscal Year 2012-2013 Audit Reports. Motion passed with the following vote:

AYES: Crew, Garibaldi, Gonsalves, Sweet
NOES: None
ABSENT: Lewis
ABSTAIN: None

8. Wastewater Update and Contract Amendments with Stantec for Preliminary Design and Financial Assistance Applications for Future Wastewater Projects.

City Manager Daly provided a chronologic report which explains the City's direction for wastewater treatment plant upgrades required by the City's new National Pollutant Discharge Elimination System (NPDES) permit approved December 5, 2013. The City's new NPDES Permit changed the dilution calculation formula and allows the City to continue full time discharge into Jackson Creek with more reasonable assurance of compliance with the 20: 1 limitation. The provided documents from Stantec identify work required for both NPDES permit compliance and other "time schedule orders" that were granted by the Regional Board to allow the City time to complete projects to meeting water quality objectives. The "on-call" contract amendment is for \$17,000, while the more detailed letter relating to the Financial Assistance and Engineering Services related to the significant upgrades to be undertaken at the WWTP to comply with new effluent limitations totals \$109,600. Some of this work involves preparation of funding applications, project reports detailing plans for improvements at the WWTP suitable to secure funding and preliminary engineering, and the rate analysis required to determine the most accurate and complete information to the rate needs of the City over the life of the permit.

Dave Price, Stantec presented a PowerPoint slide show for the Wastewater Management Next Steps information as it relates to the City's process.

Mayor Crew opened the public hearing. Bill Orescan voiced his concerns. Hearing no further comments from the public, Mayor Crew closed the public discussion.

After considerable discussion among the City Council and staff the following motion was made.

Moved by Councilmember Sweet, seconded by Councilmember Garibaldi, and carried by a 4 to 0 vote to proceed with the two amendments to the contracts with Stantec for assisting the City with wastewater engineering services and rate analysis. Motion passed with the following vote:

AYES: Crew, Garibaldi, Gonsalves, Sweet
NOES: None
ABSENT: Lewis
ABSTAIN: None

9. Parking Meter Review

City Manager Daly reported at the November 25, 2013, City Council meeting, information was presented regarding the parking meters in downtown Jackson. The City Council reviewed the

information and requested information related to the sales tax generated in the area where the parking meters are located. It was also requested to keep this as an active item on the City Council agenda.

Revenue information from the State Board of Equalization is available to certain staff members, but is confidential in terms of the amount of sales tax generated by each business. However, the totals by area have been reviewed and approximately 8% of the City's sales tax revenue was generated by downtown businesses in the third quarter of calendar year 2013, the most recent quarter of information available. Of approximately \$138,000 generated during this three month time period of July - September, 2013, just a bit over \$11,000 was attributable to businesses located on Main Street and Water Street where parking meters are active. The total sales tax revenue generated was just slightly higher than the amount generated during the same period of time in 2012.

Mayor Crew opened the public hearing. Hearing no comments from the public, Mayor Crew closed the public hearing.

After considerable discussion among the City Council and staff, staff was directed to continue researching options to parking meters for both circulation of vehicles from parking spaces and for the revenue to fund parking district activities and this item will be revisited in two months.

10. Committee Assignments for 2014.

Manager Daly reported each year the Mayor reviews appointments and makes assignments to the numerous committees and liaison roles required of City Council members. The provided roster of all assignments details the currently appointed members and meeting times of the various committees and organizations. It is recommended the City Council discuss committee preferences and that the Mayor make appointments at this meeting.

City Manager Daly reiterated a Councilmember and alternate needs to be appointed to serve on the JPAL Board.

Mayor Crew opened the public hearing. Hearing no comments from the public, Mayor Crew closed the public hearing.

After considerable discussion among the City Council and staff the following motion was made.

Moved by Councilmember Sweet, seconded by Vice-Mayor Gonsalves, and carried by a 4 to 0 vote to approve Mayor Crew's recommendation to the City Council Committees and to appoint Councilmember Sweet and Vice-Mayor Gonsalves to serve on the Jackson Police Activities League (JPAL) Board. Motion passed with the following vote:

AYES:	Crew, Garibaldi, Gonsalves, Sweet
NOES:	None
ABSENT:	Lewis
ABSTAIN:	None

Adjourn 8:50 p.m.

ATTEST:



 Gisele L. Cangelosi, City Clerk

Date Approved: January 27, 2014