

Jackson City Council
Minutes
Regular Meeting of September 12, 2016

Keith Sweet, Mayor
Patrick Crew
Wayne Garibaldi

Michael Daly, City Manager
Mark Morton, Fire Chief
Gisele Wurzbarger, City Clerk

COUNCILMEMBERS ABSENT:

Connie Gonsalves, Vice-Mayor
Marilyn Lewis

Mayor Sweet called the meeting to order at 7:00 p.m.

1. **CEREMONIAL.** Proclamation Honoring Sutter Amador Hospital Auxiliary for 50 Years of Service to the Community. Mayor Sweet read into the record.
2. **APPROVAL OF AGENDA.**

Moved by Councilmember Crew, seconded by Councilmember Garibaldi, and carried by a 3 to 0 vote (Councilmember Gonsalves and Lewis absent) to approve the City Council Agenda dated September 12, 2016 as presented. Motion passed with the following vote:

AYES: Crew, Garibaldi, Sweet
NOES: None
ABSENT: Gonsalves, Lewis
ABSTAIN: None

3. **PUBLIC MATTERS NOT ON THE AGENDA.**

Jim Guidi, President and Lucy Hackett, Interim Director, Amador County Chamber of Chamber were present to provide an update and state of the Chamber. They assured the Council that Jackson's program was intact and things were going well.

Mayor Sweet thanked them for providing the Amador Country Chamber of Commerce's update.

4. **CONSENT CALENDAR.**

- a. Approval of Minutes of August 22, 2016 meeting.
- b. Approval of Minutes of August 29, 2016 meeting.
- c. Approval of Expenditure Report for the period of September the amount of \$365,181.37.
- d. Receive Jackson Fire Department Monthly Report for August 2016.
- e. Receive Jackson Police Department Monthly Report for August 2016.
- f. Receive Building Department Monthly Report for August 2016.

Moved by Councilmember Garibaldi, seconded by Councilmember Crew, and carried by a 3 to 0 vote (Councilmember Gonsalves and Lewis absent) to approve the Consent Calendar dated September 12, 2016 as presented.

Motion passed with the following vote:

AYES: Crew, Garibaldi, Sweet
NOES: None
ABSENT: Gonsalves, Lewis
ABSTAIN: None

5. ADMINISTRATIVE REPORTS.

Captain Martinsen reported on the following:

1. Jackson Fire Department responded to 113 calls last month, 82 medical calls, 12 public assists, 8 fire related, 2 hazardous materials, 9 traffic accidents and 20 of the calls or 18 percent were outside of the city limits for automatic aid to the AFD.
2. Fire Chief Morton will have a status report on September 22.
3. The Department attended two 911 events.
4. Jackson Fire Department Fundraiser Dinner Dance will be held Saturday, September 17.
5. Franck Tremaine will be honored October 8-9 with his name being added to the National Fallen Firefighter Memorial wall in Emmitsburg, Maryland.
6. Franck Tremaine will be honored October 15 with his name being added to the California Fallen Firefighter Memorial wall at the State Capitol in Sacramento.

Mayor Sweet stated he attended the fire training last Wednesday. He highly recommended attending a fire training which is held every Wednesday. Captain Martinsen stated anyone is welcome to attend their training on Wednesdays.

City Manager Daly reported on the following:

1. Sherry Mobley got married Saturday, September 10 and will be off the week of September 12 through September 15. Her last day of employment is September 30. Recruitment for the Accounting Service II closes September 14.
2. Recruitment for the Wastewater Collection Technician closed September 9.

6. COUNCIL REPORTS.

Councilmember Garibaldi reported the Amador Recreation Agency Master Plan without the Nexus will be submitted in the near future. The Plan is also available on their website.

DISCUSSION CALENDAR

For the record: Action minutes provide the necessary documentation of City Council actions and audio recordings are retained for those desiring more detail on particular agenda item discussion. These audio recordings provide an accurate and comprehensive backup of City council deliberations and citizen discussion.

7. Transient Occupancy Tax Ordinance.

City Manager Daly reported earlier this year a contract was awarded to Cathy Castillo, CPA, to perform an audit of the facilities subject to the City's transient occupancy tax (TOT). There are a total of five lodging businesses in Jackson and they were all visited to examine their books for paying this tax in calendar year 2015. The year of 2015 was the best year yet for TOT with over \$420,000 collected. Due to the amount of revenue being received and the potential misinterpretation of the requirements for

lodging facilities to calculate this tax, an audit of these funds was budgeted by the City. The audit report contains six recommendations and the City intends to complete implementation of all recommendations and the first reading of Ordinance No. 696, amending Chapter 3.24 of the Municipal Code regarding transient occupancy tax. Chapter 3.24 has been amended from its original format to ensure that all of CPA Castillo's recommendations are included.

Mayor Sweet opened the public discussion. Hearing no further comments from the public, Mayor Sweet closed the public discussion.

After discussion among the City Council and staff, the following motion was made:

Moved by Councilmember Crew, seconded by Councilmember Garibaldi, and carried by a 3 to 0 vote (Councilmember Gonsalves and Lewis absent) to conduct the first reading of Ordinance No. 696, amending Chapter 3.24 of the Municipal Code regarding transient occupancy tax. Motion passed with the following vote:

AYES: Crew, Garibaldi, Sweet
NOES: None
ABSENT: Gonsalves, Lewis
ABSTAIN: None

8. CLOSED SESSION

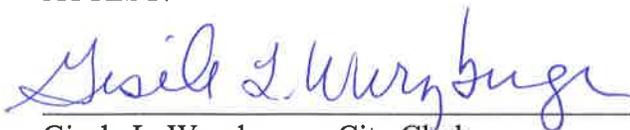
- a. Conference with Real Property Negotiator. (Pursuant to Government Code Section 54956.8). Parking Lot across from 240 N. Main Street, Jackson, APNs 020-191-004 and 020-191-005, Chaquica and Rodgers Family Trusts. Agency Negotiator: Michael Daly, City Manager.
- b. Conference with Labor Negotiator. Agency Representative, Michael Daly, City Manager. Employee Organization: Jackson Miscellaneous Employees Association (Pursuant to Government Code Section 54957.6).

Councilmember Crew reconvened to Open Session at 7:48 p.m. and announced no reportable action taken.

9. ADJOURNMENT

Adjourn 7:49 p.m.

ATTEST:



Gisele L. Wurzbarger, City Clerk

Date Approved: September 26, 2016