

Jackson City Council  
Minutes  
Special Meeting of August 29, 2016

Keith Sweet, Mayor  
Connie Gonsalves, Vice-Mayor  
Patrick Crew  
Wayne Garibaldi  
Marilyn Lewis

Michael Daly, City Manager  
Joshua Nelson, City Attorney

**COUNCIL MEMBERS ABSENT:**

Mayor Sweet called the meeting to order at 5:30 p.m.

**1. APPROVAL OF AGENDA.**

**Moved by Councilmember Crew, seconded by Vice-Mayor Gonsalves, and carried by a 5 to 0 vote to approve the City Council Agenda dated August 29, 2016 as presented. Motion passed with the following vote:**

**AYES: Crew, Garibaldi, Gonsalves, Lewis, Sweet**  
**NOES: None**  
**ABSENT: None**  
**ABSTAIN: None**

**2. PUBLIC MATTERS NOT ON THE AGENDA.**

None.

**DISCUSSION CALENDAR**

**3a. Approval of California Environmental Quality Act Addendum #2 for the Jackson Wastewater Improvement Project.**

A general discussion of the project and the CEQA document prepared for the project.

Mayor Sweet opened the public hearing and nobody was present. Hearing no comment from the public, Mayor Sweet closed the public hearing.

After discussion among the City Council and staff the following motion was made:

**Moved by Councilmember Lewis, seconded by Councilmember Garibaldi, and carried by a 5 to 0 vote to approve the following:**

- 1. Addendum#2 to the Wastewater Treatment Plant Improvement Project Final Environmental Impact Report.**
- 2. Staff to file Notice of Determination and Approve Resolution No. 2016-17 Approving Addendum#2 to the Wastewater Treatment Plant Improvement Project final Environmental Impact Report.**

**Motion passed with the following vote:**

**AYE S: Crew, Garibaldi, Gonsalves, Lewis, Sweet**

**NOES: None**  
**ABSENT: None**  
**ABSTAIN: None**

**3b. Appoint Grant Reynolds as Legally Responsible Official (LRO) for City of Jackson Wastewater Projects.**

City Manager Daly reported the City is requested by the Regional Water Quality Control Board to change its Legally Responsible Official (LRO) position. After reviewing information from the engineer assisting the City with the Wastewater Collection reporting, Grant Reynolds, it was determined that this person should be a City employee. After some discussion, it was determined that Bree Wilder would be the most appropriate person to be designated, until a new person is brought on to be the Wastewater Collections Technician.

Mayor Sweet opened the public discussion. Hearing no further comment, Mayor Sweet closed the public discussion.

After discussion among the City Council and staff the following motion was made:

**Moved by Councilmember Garibaldi, seconded by Councilmember Crew, and carried by a 5 to 0 vote to approve using Maintenance Leadworker Bree Wilder as the LRO for the City of Jackson, with assistance from Grant Reynolds as required. Motion passed with the following vote:**

**AYE S: Crew, Garibaldi, Gonsalves, Lewis, Sweet**  
**NOES: None**  
**ABSENT: None**  
**ABSTAIN: None**

**3c. Contract for Wastewater Engineering Services with David Patzer and DFK Solutions Group.**

City Manager Daly reported the City and was required to update its Sewer System Plan and that it was previously done by David Patzer. Over the past few years, however, the firm of Causey Consulting, led by Paul Causey, has done more of the development of these plans, with the acknowledgement of David Patzer that he is the most appropriate person to do this work. A proposal was received from Mr. Causey outlining the work to be accomplished. The total of the contract was for \$22,800. It was recommended by City Manager Daly that the contract be approved.

Mayor Sweet opened the public discussion. Hearing no comment from the public, Mayor Sweet closed the public discussion.

After discussion among the City Council and staff the following motion was made:

**Moved by Councilmember Crew, seconded by Vice-Mayor Gonsalves, and carried by a 5 to 0 vote to approve the Agreement with Causey Consulting for the Sewer System Plan work in the amount of \$22,800. Motion passed with the following vote:**

**AYE S: Crew, Garibaldi, Gonsalves, Lewis, Sweet**

**NOES: None**  
**ABSENT: None**  
**ABSTAIN: None**

**4. CLOSED SESSION**

- a. Public Employee Annual Performance Evaluation: City Manager. (Pursuant to Government Code Section 54957).

**11. ADJOURNMENT**

Vice-Mayor Gonsalves reconvened to Open Session at 6:08 p.m. and announced no reportable action taken.

Adjourn 6:09 p.m.

ATTEST:



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Michael Daly, Acting City Clerk

Date Approved: September 12, 2016