

Jackson City Council
Minutes
Regular Meeting of May 12, 2014

Patrick Crew, Mayor
Wayne Garibaldi
Marilyn Lewis
Connie Gonsalves, Vice-Mayor

Michael Daly, City Manager
Joshua Nelson, City Attorney
Scott Morrison, Police Chief
Mark Morton, Fire Chief
Gisele Cangelosi, City Clerk

COUNCIL MEMBERS ABSENT:
Keith Sweet

Mayor Crew called the meeting to order at 7:00 p.m.

1. APPROVAL OF AGENDA.

Moved by Councilmember Lewis, seconded by Vice-Mayor Gonsalves, and carried by a 4 to 0 vote (Councilmember Sweet absent) to approve the City Council Agenda dated May 12, 2014 as presented. Motion passed with the following vote:

AYES: Crew, Garibaldi, Gonsalves, Lewis
NOES: None
ABSENT: Sweet
ABSTAIN: None

2. PUBLIC MATTERS NOT ON THE AGENDA.

None.

3. CONSENT CALENDAR.

- a. Approval of Minutes of April 28, 2014 meeting.
- b. Approval of Expenditure Report for the period of May the amount of \$138,688.00.
- c. Approval of Salary related items for March amount of \$283,376.83.
- d. Accept March 2014 Treasurer's Report and Sales Tax Report.
- e. Receive Jackson Fire Department Monthly Report for April 2014.
- f. Receive Jackson Police Department Monthly Report for April 2014.
- g. Receive Building Department Monthly Report for April 2014.
- h. Approval of Claim – Philip Longacre and Robert Swett, Tree Damage at 745 North Main Street, Jackson.
- i. Approve Agreement for 2014 Farmers Market from June 1, 2014 through October 2014.
- j. Approve Special Event Request – JBCA's Mother Lode Cruise Car Show, May 17, 2014.
- k. Approve Special Event Request – Lions Club Fireworks Show

Moved by Vice-Mayor Gonsalves, seconded by Councilmember Lewis, and carried by a 4 to 0 vote (Councilmember Sweet absent) to approve the Consent Calendar as provided. Motion passed with the following vote:

AYES: Crew, Garibaldi, Gonsalves, Lewis
NOES: Crew
ABSENT: Sweet
ABSTAIN: None

4. ADMINISTRATIVE REPORTS.

Fire Chief Morton reported on the following:

1. Jackson Fire Department in March 2014 responded to 111 calls last month, 81 medical calls, 11 public assists, 7 fire related, 0 hazardous materials, 12 traffic accidents and 25 of the calls or 23 percent were outside of the city limits for automatic aid to the AFPD.
2. The Studebaker will be on display at the JBCA's Mother Lode Cruise Car Show, Saturday, May 17.
3. The entire department attended a Hazmat refresher course.

Police Chief Morrison reported on the following:

1. The Police Department responded to 690 for service for the month of April.

City Manager Daly reported on the following:

1. Wastewater issues will be on the next agenda.
2. Jackson Revitalization Committee meeting was held Thursday, May 8, 2014. The committee changed the meeting schedule to a quarterly meeting as needed.
3. The 2014 Jackson Pool Schedule and Swim Classes Schedule is available at City Hall and the City's website.
4. Met with department heads to discuss next year's budget and Preliminary Budget will be presented at the May 27 meeting.

5. COUNCIL REPORTS.

Councilmember Garibaldi reported on the following:

1. Attended the Jackson Revitalization Committee meeting held Thursday, May 8.
2. Attended the Indian Gaming Distribution Fund meeting.
3. Will be attending the Amador County Recreation Agency meeting, Wednesday, May 13.
4. Attended the Amador County of Tourism meeting, Thursday, May 8.
5. Jackson Rotary will be weed eating the Vista Point this week.

Councilmember Lewis reported on the following:

1. Will be attending the Central Sierra Resource Conservation & Development Central this week.
2. Will be attending the Amador County Transportation Commission meeting during Councilmember Sweet's absence.

Mayor Crew reiterated the Jackson Rotary will be weed eating the Vista Point.

DISCUSSION CALENDAR

For the record: Action minutes provide the necessary documentation of City Council actions and audio recordings are retained for those desiring more detail on particular agenda item discussion. These audio recordings provide an accurate and comprehensive backup of City council deliberations and citizen discussion.

6. Resolution Approving Submittal of an Active Transportation Program (ATP) Grant for Creekwalk Project.

City Manager Daly reported the Jackson Revitalization Committee has been looking into the possibility of a "creekwalk" project along Jackson Creek, linking the parking lot near Mel & Faye's Diner, also known as the Busi Municipal Parking Lot, with the southern end of Main Street near the National Hotel. It is hoped that this will be a great project to link these two areas for pedestrian travel. It will promote more parking in the Busi Municipal Parking Lot since those desiring to use it for Main Street will not have to cross the highway at the crosswalk, and it will also provide a great opportunity for exercise and appreciation of the creek areas in the City of Jackson.

Caltrans recently released a new grant program titled the Active Transportation Program. The goal of this program is: "increase the number of bicycling and walking trips in California, improve safety and mobility, help achieve greenhouse gas reductions." The proposed project will accomplish these goals and be an attraction for residents and visitor alike.

The proposed project has been in the works for several years and was submitted originally to the Proposition 84 grant program, with assistance from the Amador County Recreation Agency. It was not funded, but much of the important groundwork for this application was assembled during the grant process. This included topographic lines of the area, and a detailed layout of the potential project by Gates & Associates, with primary work by Mr. Gardella.

Ryan Thompto, Local Project Delivery Specialist, ACTC, was present to provide a brief update on the Active Transportation Program regarding the grant application for the "Creekwalk" project. On Friday, March 21 a call for projects for the Active Transportation Program (ATP) was announced and is being administered by Caltrans. The goal of this program is to increase pedestrian and bicycle modes of transportation. Applications for the Active Transportation Program Grant are due on May 21, 2014.

Mayor Crew opened the public discussion. The following individuals spoke regarding the Active Transportation Program (ATP) Grant for Creekwalk Project: Police Chief Morrison and Thornton Consolo. Hearing no further comments from the public, Mayor Crew closed the public discussion.

After considerable discussion among the City Council and staff, the following motion was made:

Moved by Vice-Mayor Gonsalves, seconded by Councilmember Lewis, and carried by a 4 to 0 vote (Councilmember Sweet absent) to adopt Resolution No. 2014-18, approving the submittal of an application for the Jackson Creekwalk project for funding to the Caltrans Active Transportation Program to fund pedestrian improvements along Jackson Creek, between Busi Municipal Parking Lot and the south side of Main Street, under Highway 49/88. Motion passed with the following vote:

AYES: Crew, Garibaldi, Gonsalves, Lewis
NOES: None
ABSENT: Sweet
ABSTAIN: None

7. Measure E Funds (Portion of Transient Occupancy Tax) Allocation Policy for FY 2014-15.

City Manager Daly reported in November, 2002, voters in the City of Jackson approved Measure E, raising the City's transient occupancy tax from 8% to 10%. In conjunction with the placement of this initiative on the ballot, the City Council adopted Resolution No. 2002-30, stating, "The Council hereby declares that the first priority expenditure of the additional two percent (2%) of the transient occupancy tax funds collected by the City as a result of the ballot measure shall be tourism and business promotion, economic development, and downtown revitalization." Funding from the additional 2% has averaged roughly \$60,000 per year. Over the past few years, this amount has decreased slightly and the amount available from 2013 revenues is \$58,880, down slightly from \$59,921 in 2012. For the first three years of this funding, all of the amount generated by Measure E was distributed to tourism related organizations to enhance their services. The past six years, the City Council has set aside approximately half of the funding for use by the City for its own economic development projects. For the current fiscal year, the City has committed \$48,110 of the \$59,921 available for allocation from the 2013 calendar year. The main projects have included funding tourism and community organizations, the downtown facade improvement program and some funding to pay for Jackson Revitalization Committee projects. Staff is requesting direction from the City Council as to whether a request for proposals should be made available, and if so, how much funding should be allocated for this

purpose. A copy of the request for proposals for use of Measure E funding used in previous years is attached.

Mayor Crew opened the public discussion. The following individual spoke regarding the Measure E Funds Allocation: Thornton Consolo. Hearing no further comments from the public, Mayor Crew closed the public discussion.

After considerable discussion among the City Council and staff, the following motion was made:

Moved by Councilmember Garibaldi, seconded by Vice-Mayor Gonsalves, and carried by a 4 to 0 vote (Councilmember Sweet absent) to direct staff to proceed with the Request for Proposal process and made available for the use of the Measure E (Transient Occupancy Tax) Funds for FY 2014/15 in the amount of \$30,000. Motion passed with the following vote:

AYES: Crew, Garibaldi, Gonsalves, Lewis
NOES: None
ABSENT: Sweet
ABSTAIN: None

8. Consider Appointment of Parking Meter Review Committee.

City Manager Daly reported at the recent Jackson Revitalization Committee meeting, it was recommended that the City Council take a closer look at the parking situation in the downtown area. The Jackson Rancheria Casino Resort recently committed to cover the parking meters on Main Street at a cost of \$2,500 per month. Although this project is much appreciated by most Committee members, it was also the opinion of the Committee that the time to evaluate options for the parking meters and other issues with downtown parking is now, rather than when the meter bags are scheduled to be removed. There was also some discussion about parking meters on Main Street being covered, while those in the parking lots are not covered. These positions can either be advertised or appointed at this meeting tonight. It is recommended that the City Council appoint a downtown parking meter committee to review the options for managing the parking in this area.

City Attorney Nelson reported there are several options if the Council desires to form this type of a Committee. If a regular committee, it will be subject to the Brown Act, meaning that meetings must be noticed at least 72 hours prior to the meetings and be open to the public. The Council can appoint any number of Councilmembers, and other members of the public if so desired.

Mayor Crew opened the public discussion. Hearing no comments from the public, Mayor Crew closed the public discussion.

After considerable discussion among the City Council and staff, the following motion was made:

Moved by Councilmember Garibaldi, seconded by Councilmember Lewis, and carried by a 4 to 0 vote (Councilmember Sweet absent) to appoint Mayor Crew and Vice-Mayor Gonsalves to serve on the downtown parking meter committee to review the options for managing the parking in this area. Motion passed with the following vote:

AYES: Crew, Garibaldi, Gonsalves, Lewis
NOES: None
ABSENT: Sweet
ABSTAIN: None

9. CLOSED SESSION

- a. Conference with Labor Negotiator. Agency Representative, Michael Daly, City Manager. Employee Organization: General Employee Unit, SEIU Local 1021 (Pursuant to Government Code Section 54957.6).
- b. Conference with Labor Negotiator. Agency Representative, Michael Daly, City Manager. Employee Organization: Jackson Police Officers Association (Pursuant to Government Code Section 54957.6).

Vice-Mayor Gonsalves reconvened to Open Session at 7:52 p.m. and announced no reportable action taken.

Adjourn 7:53 p.m.

ATTEST:



Gisele L. Cangelosi, City Clerk

Date Approved: May 27, 2014