

Jackson City Council
Minutes
Regular Meeting of February 13, 2012

Patrick Crew, Mayor
Connie Gonsalves, Vice-Mayor
Wayne Garibaldi
Marilyn Lewis
Keith Sweet

Michael Daly, City Manager
Andrew Morris, City Attorney
Marc Crain, New Fire Chief
Scott Morrison, Police Chief
Gisele Cangelosi, City Clerk

COUNCIL MEMBERS ABSENT:

Mayor Crew called the meeting to order at 7:00 p.m.

1. APPROVAL OF AGENDA.

Moved by Councilmember Lewis and seconded by Vice-Mayor Gonsalves, and unanimously carried to approve the City Council Agenda dated February 13, 2012 as presented.

2. PUBLIC MATTERS NOT ON THE AGENDA.

None.

3. CONSENT CALENDAR.

- a. Approval of Minutes of January 23, 2012 meeting.
- b. Approval of Expenditure Report for February in the amount of \$.
- c. Approval of Salary related items for January in the amount of \$318,721.94.
- d. Accept December 2011 Treasurer's Report and Sales Tax Report.
- e. Receive Jackson Police Department Monthly Report for January 2012.
- f. Receive Jackson Fire Department Monthly Report for January 2012.
- g. Receive Building Department Monthly Report for January 2012.
- h. Approve Special Event Request – Lions Club Dandelion Days, March 17-18, 2012.

Moved by Councilmember Lewis, seconded by Vice-Mayor Gonsalves, and unanimously carried to approve as presented except for:

- 1. Councilmember Sweet abstained on the approval of Check 235573 in the amount of \$570.79. Councilmember Sweet abstained for the approval of Minutes of January 23, 2012 meeting.**
- 2. Mayor Crew abstained on the approval of Check 233527 in the amount of \$1,173.84.**

4. ADMINISTRATIVE REPORTS.

Fire Chief Crain also reported on the following: trending high this year

1. The Department responded to 136 calls last month, 98 medical calls, 7 public assists, 13 fire related, 2 hazardous materials, 16 traffic accidents and 38 of the calls or 28 percent were outside of the city limits for automatic aid to the AFPD.
2. The 208 Court Street burn was a great training exercise with 35 firefighters participating and thanked the County for this opportunity. Staff guided the public thru the burn process.

Police Chief Morrison reported the Department responded to 574 calls for service last month.

City Planner Peters reported on the following

1. The Planning Commission's February 21 meeting has been cancelled.
2. Working on the Environmental Enhancement Mitigation Program Grant for Jackson Vista Point Improvement Project and the Transportation Enhancement Funds for Kennedy Tailing Wheel #4 Preservation Project.
3. Working on the update on the Housing Element, HCD has given the City an early April deadline for resubmittal.
4. Working on the ACTC Traffic Improvement Study.
5. Finalizing the Ordinance of the City of Jackson Amending Chapter 17.60 of Jackson Municipal Code Regarding Signs for consideration at the February 27 City Council meeting.
6. Appeal of Planning Commission's decision for the demolition permit for 215 Court Street for consideration at the February 27 City Council meeting.

City Manager Daly reported on the following:

1. Assembly Bill 1191 will be heard at the Senate as soon as March 8 and if approved will take effect immediately.
2. Staff working with AWA regarding Zinc concerns.
3. Draft Environmental Impact Report for the Wastewater Treatment Plant Effluent Change of Discharge Project is still in progress and should be out for comment in early March.
4. The Sewer Committee will reconvene in the near future.

5. COUNCIL REPORTS.

Councilmember Garibaldi reported on the following:

1. Attended the ACRA meeting and Spaghetti Feed.
2. Attended the JBCA meeting.
3. Attended the ACT meeting
4. Attended the Jazzin It Up In Jackson meeting.
5. Amador Bank will be participating in the Clean It and Green It on April 21.

Councilmember Lewis attended ACRA the Spaghetti Feed.

Vice-Mayor Gonsalves reported on the following:

1. Observed the fire training burn at 208 Court Street.
2. Attended the Fire Department Appreciation Dinner.
3. Attended the ACT meeting.

Councilmember Sweet reported on the following:

1. Attended the Fire Department Appreciation Dinner.
2. Attended the Kennedy Mine Board meeting.
3. Tickets are available for Save the Wheel Committee fundraising dinner, "Wheels of Gold & Tales of Old," at Thomi's Banquet Room in Jackson on Saturday, April 14.

Mayor Crew reported on the following:

1. Attended the ACRA meeting and Spaghetti Feed.
2. Attended the JBCA meeting.

DISCUSSION CALENDAR.**7. Request from County of Amador for City of Jackson Adoption of Sheriff Jail Facilities Fee on Development within City Limits.**

City Manager Daly report at the last City/Country Manager group meeting, the cites were presented with information by Jon Hopkins, General Services Administration Director, requesting that each of the five cities in Amador Country adopt the County's Capital Facilities Fee for construction of a new jail facility. Additional information was mailed to each city on January 26 asking the cities to consider adopting the latest nexus study as part of the development fees charged in each jurisdiction. The original nexus study conducted in 2005 for both the County Administration Center and the Jail Facility, then revised in 2011 to isolate the Sheriff Jail Facility Fee component and to update the cost and size of the jails needs. The fee recommended in the updated Nexus Study is \$1,886 for a single family dwelling, \$1,292 for office buildings, and \$0.18 for industrial buildings. The Board of Supervisors approved a CPI increase to these amounts in December 2011, as provided by the program.

The request from the County is simple a request. According to City Attorney Morris, the County can't compel the cities to impose the fee, however, that does not mean that not adopting the fee is the best policy. The Nexus Study identifies that the area of benefit for this fee is the entire County since the jail facility will not only serve the unincorporated County area, but also the incorporated areas within the County. The proposed facility is only intended to be a jail facility and not a new headquarters building for the Sheriff's Department. The study estimates 217 jail beds will be required to serve the County's needs in 2040.

Representatives Jon Hopkins and John Plasse from the County were present to provide additional information and answer questions. It was noted this presentation has been submitted to Ione and Sutter Creek.

City Manager Daly reported the current Schedule of Charges for Special Services collected by the City for a single family dwelling is \$29,292.

After considerable discussion among the City Council and staff, it was the consensus of the City Council that staff research if other cities have adopted this fee and obtain the Schedule of Charges for Special Services collected by other cities and bring back at a future meeting.

8. Fire Department Annual Report for 2011 and Request to Authorize One Additional Full-Time Fire Engineer Position using Measure M Funding.

City Manager Daly reported this is a combined item for the Fire Department. A presentation by Fire Chief Crain on the Fire Department Annual Report for 2011 and a request to authorize one additional full-time Fire Engineer position using Measure M funding and county-wide consolidation.

Fire Chief Marc Crain made the presentation highlighting the staffing, training skills, equipment and activities of the Jackson Fire Department in 2011. The Department responded to 1,215 calls last year, 826 medical calls, 159 public assists, 94 fire related, 25 hazardous materials, 111 traffic accidents and 300 of the calls or 25 percent were outside of the city limits for automatic aid to the AFPD. The future needs of the department included conduct certified training locally, elevate our skill level, enhance working relationships with neighboring fire agencies, add another Engineer position, solidify operations practices, remodel Station 132 in 2012/2013 and pursue fire services consolidation.

City Manager Daly reported as the department has now had over one year of full-time operations experience, the Fire Department has evaluated the staffing needs and the available resources, primarily from the Measure M ½ cent countywide sales tax, and is recommending that a fifth full-time position be added to the department's cadre of full-time employees. Revenues to fund the full-time salaries and benefits come from three sources: Measure M, Proposition 172, and the Community Facilities District. Based on all three funding sources dedicated to fire service, the current revenue available for full-time firefighters is estimated at \$420,000 per year. In addition, due to the amount of time that lapsed between when the Measure M sales tax went into effect and when the City hired its firefighters, a reserve balance of \$714,082 has built up. These funds are reserved in a special fund and can only be used for the purpose designated by Measure M. The maximum cost per year for the Fire Chief, Fire Captain and three Fire Engineers is \$411,850. The conclusion is that a fifth position can be funded by utilizing the funds designated specifically for fire services in the City and the public would be better served by the Jackson Fire Department with this position.

Fire Chief Crain reported the wide variety of critical tasks that need to be accomplished at an incident varies from emergency medical procedures to firefighting activities which requires the work of more than one firefighter.

Deputy Chief Morton thanked the City Council for their continued support. He supports hiring of a third full-time Fire Engineer position utilizing Measure M funding which will enhance the department. He stated the volunteers will continue to assist the department.

Police Chief Morrison stated with the increase calls for service the departments work well together and the extra employee would be a huge benefit.

Moved by Vice-Mayor Gonsalves, seconded by Councilmember Sweet, and unanimously carried to authorize the hiring of a third full-time Fire Engineer position utilizing Measures M Funding.

City Manager Daly stated the resolution to formalize this action will be submitted at the next meeting.

City Manager Daly reported at the last Amador Fire Protection Authority meeting each agency was asked to confirm with governing body to pursue consolidation.

Fire Chief Crain reported at that meeting he spoke with Fire Chief McCart and Fire Chief Moreno and noted they would be getting together to further discuss consolidation. They anticipate making a recommendation to move forward with this concept to the AFPA Board at their March 6 meeting.

Staff was directed to continue to pursue the fire services consolidation.

9. Housing Equivalent Unit (HEU) Availability and Allocation Criteria for 2012.

City Planner Peters reported at their January meeting, the Planning Commission reviewed the Housing Equivalent Unit (HEU) Availability and Allocation Criteria for 2012 along with a proposal from staff to temporarily suspend the need for establishing an allocation and the Notice of Intent to Develop process.

At the time the growth management ordinance was adopted, the City was regularly receiving subdivision requests. The ordinance was designed to allow the City to pick which applications could move forward based on the amenities which they provided to the City. With the housing slump, the

City has not received a new Notice of Intent to Develop for several years. Staff is concerned that if the Notice of Intent to Develop process stays in effect for 2012, that potential subdivision requests that evolve after March 31, 2012 would be prohibited from submitting application information for consideration.

The Planning Commission concurred with staff's concerns and recommended that the City Council suspend the allocation requirement and the Notice of Intent to Develop process for 2012, thereby allowing a developer to submit a subdivision application at any time during 2012. Applications would still be required to comply with the above design criteria and would be processed in accordance with the Subdivision Map Act and the California Environmental Quality Act – both of which require Planning Commission review and approval. This recommendation was unanimously approved by the Planning Commission.

After considerable discussion among the City Council and staff, staff was directed to draft a resolution for the next meeting explaining that City Council concurred with the Planning Commission's recommendation to suspend the Resource Constraints and Priority Allocation Policy Housing Equivalent Units Allocation, the Notice of Intent to Develop process for 2012 and the 2012 Development Criteria will remain the same.

10. Award of Bid – Jackson Gate Road Water Line Improvement.

City Manager Daly reported the City budgeted \$208,000 for installation of a water line in the upper Jackson Gate Road area to improve the redundancy and reliability of the City's water system. The City's water system is currently fed by two large steel water mains that exit the south side of the Martell reservoir located above the Kennedy Mine property. The intent of this project is to provide a direct feed to the City's water system from the Amador Water Agency's service line prior to reaching the reservoir and to loop the system on the north side of the City's reservoir. The old four inch steel line that serves customers in the upper Jackson Gate Road area will also be replaced with a ten inch line. The engineer's estimate developed at the time the bid package was prepared was \$110,000. The project was put out to bid in December and five contractors attended the mandatory pre-bid meeting. There were a total of two bids opened on January 18: Vinciguerra Construction \$ 99,150.00 and Wunschel \$114,177.00. The City Engineering Department reviewed the proposed bid with Mr. Vinciguerra to confirm compliance with the project specifications. Mr. Vinciguerra explained that he was satisfied with his proposed bid and ensured staff that he would be able to meet the City's schedule and conform to his bid. Following the award of bid, the contractor has ten days to submit the required insurance and contract documents. The contract specifications call for the work to be completed within twenty five business days of the start of the contract, so unless there are unanticipated delays (including weather), the project should be completed on March 16, 2012.

Moved by Councilmember Lewis and seconded by Councilmember Garibaldi to adopt Resolution 2012-05 approving a Notice of Award to Vinciguerra Construction, as the lowest responsible bidder for the subject project in the amount of \$99,150.

11. ADJOURNMENT.

Adjourn: 8: 38 p.m.

ATTEST:



Gisele L. Cangelosi, City Clerk

Date Approved: February 27, 2012