

Jackson City Council  
Minutes  
Regular Meeting of March 22, 2010

Connie Gonsalves, Mayor  
Wayne Garibaldi, Vice-Mayor  
Patrick Crew  
Marilyn Lewis  
Keith Sweet

Michael Daly, City Manager  
Scott Morrison, Police Chief  
Gisele Cangelosi, City Clerk

**COUNCIL MEMBERS ABSENT:**

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Mayor Gonsalves called the meeting to order at 7:00 p.m.

**1. APPROVAL OF AGENDA.**

**Moved by Councilmember Sweet, seconded by Councilmember Lewis, and unanimously carried to approve the City Council Agenda dated March 22, 2010 as presented.**

**1. PUBLIC MATTERS NOT ON THE AGENDA.**

Thornton Consolo, Jackson, thanked the City Council for considering the police services request from the City of Sutter Creek.

**2. CONSENT CALENDAR.**

- a. Approval of Minutes of March 8, 2010 meeting.
- b. Approval of Expenditure Report for March in the amount of \$ 48,443.29.
- c. Accept February 2010 Treasurer's Report and Sales Tax Report.

**Moved by Councilmember Lewis, seconded by Councilmember Crew, and unanimously carried to approve as presented.**

**3. ADMINISTRATIVE REPORTS.**

Police Chief Morrison reported Dandelion Days went well with only one juvenile altercation that was resolved on scene.

City Manager Daly reported on the following items:

1. Cal Fire will be holding an open house Friday, March 26 from 10:00 a.m. to 2:00 p.m. at the Pine Grove CYA camp and requests community support because it is in danger of being closed due to the California economy.
2. Census is asking leaders nationwide to inspire their constituents to the Take 10 Challenge, take 10 minutes to fill out and mail the back the 2010 Census form. The Census Bureau will be posting daily mail participation rates by census tract on their website.
3. New Postmaster John Hicks has invited the City Council and members of the public to his swearing in ceremony being held Friday, April 9 at 11:30 a.m. at the Jackson Post Office.

**4. COUNCIL REPORTS.**

Councilmember Crew reported on the follow items:

1. Attended the Amador Water Agency Outreach Committee meeting.
2. Attended the Jackson Business Association Steering Committee meeting.
3. Attended the LAFCO meeting.

Vice-Chairman Garibaldi reported on the following items:

1. Attended the Jackson Revitalization Committee meeting held Thursday, March 11. The next Revitalization Strategic Planning Sub-committee is scheduled for Thursday, March 25.
2. The Amador Council of Tourism Annual "49er Treasure Trail" event is scheduled for March 27 and 28.

Councilmember Lewis reported she attended the Amador Water Agency Outreach Committee meeting.

Councilmember Sweet reported on the following items:

1. Attended the Kennedy Mine Foundation meeting.
2. Attended the ACTC's 2010 Regional Transportation Plan (RTP) Stakeholder Roundtable meeting.
3. Attended the Amador Fire Protection Authority meeting.

Mayor Gonsalves reported on the following items:

1. The Amador Council of Tourism Annual "49er Treasure Trail" event is scheduled for March 27 and 28.
2. Will be attending the Pine Grove CYA camp open house Friday, March 26.
3. The Amador Fire Protection Authority at their April 6 meeting will be voting on the Full-Time Fire Services Conceptual Plan with Amador Fire Protection District.

**DISCUSSION CALENDAR.****6. Business Improvement District Advisory Board.**

City Manager Daly reported pursuant to the Streets and Highways Code governing operation of BIDs, the BID Advisory Board is responsible for making recommendations to the City Council regarding the basis for levying assessments, the classification of businesses and the expenditure of revenues derived from BID assessments. To date, Tom Peyton and Toni Fancher have volunteered to serve on the BID Advisory Board. The Council may appoint any other community members to this advisory committee. Membership in the HJBA is not a requirement of appointment to this committee. The proposed schedule for this year's BID formation process is as follows:

- May 10 - Review and approve Advisory Board report, adopt Resolution of Intention to continue BID for next fiscal year and schedule public review hearing.
- June 14 - Conduct public hearing and adopt resolution approving the BID and assessment rates.

Vice-Mayor Garibaldi requested City Attorney Morris to provide written report explaining the Business Improvement District process and the ramifications if the existing BID expired. City Attorney Morris stated he would provide that information.

This item was continued to the April 12 City Council meeting. Staff was directed to re-notify the Jackson Business Association steering committee members, HJBA members and the Shop Jackson

participants to request volunteers to serve on the Business Improvement District Advisory Board in order to make appointments at the next meeting.

**7. Jackson Revitalization Committee Request for Authority to Designate up to \$5,000 of Measure E Transient Occupancy Tax Revenue.**

City Manager Daly reported in April 2009, the City Council authorized the expenditure of up to \$5,000 in Measure E transient occupancy tax funds for grant writing services on the recommendation of the Jackson Revitalization Committee (JRC). Alternative sources for the services were obtained and the funds were not expended, however, other similar projects have been discussed at JRC meetings and it would be helpful if this committee could act quickly and had the authorization to commit funding for eligible projects rather than go through the process of requesting funding from the City Council each time. At the last JRC meeting, the committee passed a motion requesting that the City Council designate \$5,000 from Measure E funding reserves that could be programmed by the JRC, so long as any designated uses of the funds are consistent with the adopted purpose of this funding for "tourism and business promotion, economic development, and downtown revitalization."

Vice-Mayor Garibaldi stated the Jackson Revitalization Committee would report back to the City Council how these funds were allocated and to which projects.

**Moved by Councilmember Sweet, seconded by Councilmember Crew, and unanimously carried to grant authority to the Jackson Revitalization Committee to program up to \$5,000 in funds from the Measure E transient occupancy tax revenues.**

**8. Police Services Request from the City of Sutter Creek.**

City Manager Daly reported late last year staff was contacted by Sutter Creek staff inquiring about options that might be available for the City of Jackson to assist with providing police services in their city. Chief Morrison reviewed the general concept and he preliminarily concluded that the Jackson Police Department would be able to provide law enforcement services. However, it would take significant staff time to determine whether there would be cost savings, as well as a specific detailed review of existing personnel to make a sound decision on the true possible benefits of such an arrangement. With staffing limited due to the City of Jackson's current fiscal constraints, this further analysis has not been undertaken. In addition, Sutter Creek has formally requested a proposal from Sheriff Ryan and it was agreed it would be best to allow Sutter Creek to evaluate this option before bringing this topic to the Jackson City Council for discussion.

Police Chief Morrison reported he has conducted some research on the consolidation of police departments that are of similar size, activity level and fiscal circumstance. The Chief of Police of the contracted agency is normally the Chief of Police for the contracting agency. This situation is a bit different, in that the Sutter Creek Police Chief is also the City Manager, so that relationship would require additional consideration. The Jackson Police Department has shared a long, professional and friendly relationship with the Sutter Creek Police Department and feels the Jackson Police Department could provide general law enforcement services to the City of Sutter Creek through contracting.

Councilmember Sweet clarified for the record, the City Council has not received a formal request from the Sutter Creek City Council on this matter.

Sean Rabé, Assistant City Manager, City of Sutter Creek, was present to answer questions of the City Council. In September the Sutter Creek City Council directed their Finance Committee to review

contracting out for any City services that was appropriate. In December Mayor Wooten appointed a Police Relations Committee to also look at contracting out services. The committee was given authorization to contact the Jackson City Council regarding this matter and they have formally requested a proposal from Sheriff Ryan.

Mayor Gonsalves opened the public discussion. The following individuals provided public comment: Mike Kirkley, Thornton Consolo, Jack Georgette, Bud Lewis, and Police Officer Brian Klier. Hearing no further comments from the public, Mayor Gonsalves closed the public discussion.

It was the consensus of the City Council to direct Jackson staff and budget committee to met with Sean Rabé and Sutter Creek's contract service committee to discuss the following issues:

1. Whether a cost savings could be realized.
2. How service levels would be impacted.
3. Determine if both City Councils are interested in pursuing this option for law enforcement services further and;
4. Generate recommendations for consideration at a future meeting.

#### **9. Mayors & Board Chair Forum Concept.**

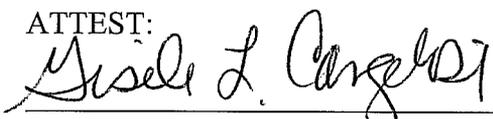
City Manager reported the local City Managers and County Administrative Officer meet on a regular monthly basis to discuss common issues of regional concern. A few months ago, this group was invited to participate in a Mayors & Board Chair Forum meeting in Sacramento County to discuss the statewide issue of pension reform. After attending this meeting and hearing about the hosting organization's format, the consensus of the local group was that a similar get together in Amador County could benefit the overall communication levels amongst the cities and county. Given current fiscal times, staff support for a similar group in Amador County would likely be shared amongst the participating agencies.

It was the consensus of the City Council to authorize the Mayor and Vice Mayor to participate in the initial Mayors and Board Chair Forum proposed to be held on Wednesday, March 31, from 1:00 p.m. to 2:30 p.m. in the Amador County Board of Supervisors Chambers.

#### **10. ADJOURNMENT.**

Adjourn            8:16 p.m.

ATTEST:

  
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Gisele L. Cangelosi, City Clerk

Date Approved: April 12, 2010