

**Jackson City Council**  
**Minutes**  
**Regular Meeting of March 28, 2016**

Connie Gonsalves, Vice-Mayor  
Patrick Crew  
Wayne Garibaldi  
Marilyn Lewis  
Keith Sweet, Mayor

Michael Daly, City Manager  
Joshua Nelson, City Attorney  
Mark Morton, Fire Chief  
Gisele Wurzbarger, City Clerk

**COUNCIL MEMBERS ABSENT:**

Mayor Sweet called the meeting to order at 7:00 p.m.

Mayor Sweet called for a moment of silence in honor of Jim Nettles.

**1. APPROVAL OF AGENDA.**

**Moved by Councilmember Crew, seconded by Councilmember Lewis, and carried by a 5 to 0 vote to approve the City Council Agenda dated March 28, 2016 as presented. Motion passed with the following vote:**

**AYES: Gonsalves, Crew, Garibaldi, Lewis, Sweet**  
**NOES: None**  
**ABSENT: None**  
**ABSTAIN: None**

**2. PUBLIC MATTERS NOT ON THE AGENDA.**

None.

**3. CONSENT CALENDAR.**

- a. Approval of Expenditure Report for the period of March in the amount of \$114,739.96.
- b. Accept December 2015 Treasurer's Report and Sales Tax Report.
- c. Accept January 2016 Treasurer's Report and Sales Tax Report

**Moved by Councilmember Lewis, seconded by Vice-Mayor Gonsalves , and carried by a 5 to 0 vote to approve the Consent Calendar dated March 28, 2016 as presented: Motion passed with the following vote:**

**AYE S: Crew, Garibaldi, Gonsalves, Lewis, Sweet**  
**NOES: None**  
**ABSENT: None**  
**ABSTAIN: None**

**4. ADMINISTRATIVE REPORTS.**

City Manager Daly reported on the following:

1. Presentation of FY 2014-15 City Audit will be on the next agenda.

2. Sutter Street Project update will be on the next agenda.
3. Annual monitor visit for the HOME Funding - Kennedy Meadows Apartments is scheduled for Tuesday.
4. Clean It and Green It has been scheduled for April 23.

#### **5. COUNCIL REPORTS.**

Councilmember Crew attended the Air Quality Control Board meeting.

Vice-Mayor Gonsalves reported the Motherlode Cruise Car Show will be held Saturday, May 23.

Councilmember Lewis attended the EPA meeting regarding the Argonaut Mine project.

#### **DISCUSSION CALENDAR**

For the record: Action minutes provide the necessary documentation of City Council actions and audio recordings are retained for those desiring more detail on particular agenda item discussion. These audio recordings provide an accurate and comprehensive backup of City council deliberations and citizen discussion.

#### **7. Proposition 218 Process – Rate Approval for Wastewater Services.**

City Manager Daly provided a brief description of the Proposition 218 process and wastewater services rate increase. The City has been working on a wastewater rate schedule update for a number of months. Most of the more recent work has been with the Ratepayers Protection Alliance (RPA) and has included significant conversation with their leaders, particularly Bill Condrashoff. He reported Mr. Condrashoff contacted the City via email regarding the factual errors on the Proposition 218 notice that the City mailed out to our wastewater customers. Mr. Condrashoff stated these errors need to be corrected and suggested the notice resent.

City Attorney Nelson stated unfortunately due to the corrections noted, it is recommended the notice be corrected, resent and the public hearing be rescheduled.

Mayor Sweet opened the public hearing. The following individuals spoke regarding the Approval of the Wastewater Rate Increase: Joe Biven and two individual who chose not to provide their name.

Mayor Swett recommended Mr. Biven contact City Manager Daly to further discuss his concerns regarding Laundromat's usage and Commercial Customer Wastewater Group. Hearing no further comments from the public, Mayor Sweet closed the public hearing.

After considerable discussion among the City Council and staff, it was the consensus of the City Council to direct staff to mail out the corrected Proposition 218 Public Notice and update to the hearing date of May 23, 2016.

#### **8. Selection of Contractor to Update Water, Wastewater and Essential Services Mitigation Fees.**

City Manager Daly reported a Request for Proposals was recently circulated for qualified AB 1600 consultants to conduct a comprehensive update to the City's water, wastewater and "essential services" rate studies. The study will be based on a comprehensive review of the City's infrastructure needs across a wide selection of City operations. Budget documents, capital improvement program (CIP), future planned growth, current legislation (including AB 1600) and other information deemed necessary will be available

for inspection. The results of this study and the resulting proposed Fees will provide the foundation for AB 1600 Development Impact Fees for the next five to ten years.

The City received comparably priced proposals from Michael Baker International and David Taussig & Associates. Staff recommends the Council award the contract to Michael Baker International based on the City's previous relationship with Michael Baker International (formerly PMC), their knowledge of the City of Jackson, and the structure of their work program.

Mayor Sweet opened the public discussion. Hearing no further comments from the public, Mayor Sweet closed the public discussion.

After considerable discussion among the City Council and staff, the following motion was made:

**Moved by Councilmember Crew, seconded by Vice-Mayor Gonsalves, and carried by a 5 to 0 vote to authorize the City Manager to execute a contract with Michael Baker International to prepare a Development Impact Fee Update Study. Motion passed with the following vote:**

**AYE S: Crew, Garibaldi, Gonsalves, Lewis, Sweet**  
**NOES: None**  
**ABSENT: None**  
**ABSTAIN: None**

#### **9. Fire Department Purchase of Self Contained Breathing Apparatus (SCBA) and Related Equipment.**

Fire Chief Morton reported the City has received grant approval from the Federal Emergency Management Agency for purchase of 31 SCBAs that comply with the 2013 standard, a fit test machine and bench test with software that the bid opening for the Purchase of Self Contained Breathing Apparatus (SCBA) and Related Equipment. The three quotes are less than the Federal Emergency Management Agency Grant in the amount of \$252,998 and the City's cost share would be \$12,047 if the entire grant is used. The department received three (3) sealed bids at the bid opening.

Cascade Fire Equipment (Scott's SCBA)	\$252,487.80
L.N. Curtis & Sons (Avon Deltair)	\$241,903.80
Kyle Yate, Inc. (MSA G1 SCBA)	\$242,312.69

After extensive evaluation of the bids, the department stated in the best interest of their safety and the protection of the citizens, it is recommended that the City Council approve the purchase of the Scott's SCBAs from Cascade Fire Equipment Company. Cascade Fire Equipment's proposal included the following additional items:

1. Scotts SCBA 15-year warranty which is the industry leaders in Air Packs and has offered a two-year annual Flow Testing Service that at this time runs approximately \$2,700.00 per year based on the last 4 years average.
2. FOB Medford Oregon.
3. A buyback of our old SCBAs.
4. Five additional face masks at no charge.

5. Thirty one each P2 safety belts.

6. Scotts Packs can be easily modified to fit in our engines' existing brackets.

City Manager thanked Fire Chief Morton for the department's assistance in this process.

Mayor Sweet opened the public discussion. Hearing no further comments from the public, Mayor Sweet closed the public discussion.

After considerable discussion among the City Council and staff, the following motion was made:

**Moved by Vice-Mayor Gonsalves, seconded by Councilmember Garibaldi, and carried by a 5 to 0 vote to award the bid to Cascade Fire Equipment Company and approve the use of \$12,047 for a matching amount to be paid from the Essential Services mitigation fund.**

**Motion passed with the following vote:**

**AYE S: Crew, Garibaldi, Gonsalves, Lewis, Sweet**

**NOES: None**

**ABSENT: None**

**ABSTAIN: None**

**10. CLOSED SESSION**

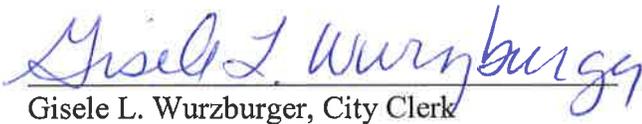
- a. Public Employee Annual Performance Evaluation: City Manager. (Pursuant to Government Code Section 54957)

**11. ADJOURNMENT**

Vice-Mayor Gonsalves reconvened to Open Session at 8:35 p.m. and announced no reportable action taken.

Adjourn 8:36 p.m.

ATTEST:

  
Gisele L. Wurzbarger, City Clerk

Date Approved: April 11, 2016