

Jackson City Council
Minutes
Regular Meeting of July 25, 2016

Keith Sweet, Mayor
Connie Gonsalves, Vice-Mayor
Patrick Crew
Wayne Garibaldi

Michael Daly, City Manager
Joshua Nelson, City Attorney
Scott Morrison, Police Chief
Mark Morton, Fire Chief
Gisele Wurzburger, City Clerk

COUNCIL MEMBERS ABSENT:

Marilyn Lewis

Mayor Sweet called the meeting to order at 7:00 p.m.

1. APPROVAL OF AGENDA.

Moved by Vice-Mayor Gonsalves, seconded by Councilmember Garibaldi, and carried by a 4 to 0 vote to approve the City Council Agenda dated July 25, 2016 as presented. Motion passed with the following vote:

AYES: Gonsalves, Crew, Garibaldi, Sweet
NOES: None
ABSENT: Lewis
ABSTAIN: None

2. PUBLIC MATTERS NOT ON THE AGENDA.

None.

3. CONSENT CALENDAR.

- a. Approval of Minutes of July 11, 2016 meeting.
- b. Approval of Expenditure Report for the period of June the amount of \$50,599.46.
- c. Approval of Expenditure Report for the period of July the amount of \$228,708.95.

Vice-Mayor Gonsalves Check 5408 to Macias Gini & O'Connell in the amount of \$2,025.00 for administrative accounting consultant in the budget. City Manager Daly stated it was in the budget.

Moved by Councilmember Crew , seconded by Councilmember Garibaldi, and carried by a 4 to 0 vote to approve the Consent Calendar dated July 25, 2016 as presented: Motion passed with the following vote:

AYE S: Crew, Garibaldi, Gonsalves, Sweet
NOES: None
ABSENT: Lewis
ABSTAIN: None

4. ADMINISTRATIVE REPORTS.

Fire Chief Morton reported on the following:

1. Jackson Fire Department responded to 118 calls last month, 74 medical calls, 19 public assists, 13 fire related, 2 hazardous materials, 10 traffic accidents and 23 of the calls or 19 percent were outside of the city limits for automatic aid to the AFPD. .
2. Jackson Fire Department Fundraiser Dinner Dance will be held Saturday, September 17.
3. Back Surgery is schedule for August 12, he will be off 6 to 8 weeks.

Police Chief Morrison reported the department has received a lot community support.

City Manager Daly reported on the following:

1. The Parking meter sales went fast and there are only electronic meters left.
2. Sutter Street paving is almost completed done with the installation of the signal.

5. COUNCIL REPORTS.

Councilmember Garibaldi reported he met with Ron Ask regarding the French Bar bridge replacement and will be composing a letter to John Allen on this matter. He inquired if City Attorney Nelson could provide an outline on condemnation and costs that would be incurred for this process.

Vice-Mayor Connie attended the Amador Fire Protection Agency meeting.

Councilmember Crew attended the Local Area Formation Commission meeting.

Mayor Sweet reported on the following:

1. Met with the State Water Quality Board regarding new wastewater (collections) regulation violations on July 14.
2. Attend the Regional Traffic Mitigation Fee (RTMF) meeting.

DISCUSSION CALENDAR

For the record: Action minutes provide the necessary documentation of City Council actions and audio recordings are retained for those desiring more detail on particular agenda item discussion. These audio recordings provide an accurate and comprehensive backup of City council deliberations and citizen discussion.

6. Roof Drainage in Downtown Area.

City Building Inspector Hooper reported on March 3, 2016, Mayor Sweet drafted a notification letter to be sent to owners of property in the area of concern on Main Street and Summit Street between Court Street and Water Street related to the sewer system(s) of said properties allowing storm water to infiltrate these systems. The owners were given 90 days to inspect their properties and notify Public Works Superintendent Wurzbarger and City Building Inspector City on any issues where I and I was detected. The Council was provided a list of owners (18) that have not follow through with this request. This is a requirement for regular maintenance and compliance with the City's recently revised SSMP, Sanitary Sewer Management Plan.

Staff recommended a second letter be drafted to notify the property owners on the provided list and reiterate the responsibility to address any I and I problems and their plan of action. If necessary, staff can then set up onsite inspections with the owners to make any recommendations.

Mayor Sweet opened the public discussion. Hearing no comment from the public, Mayor Sweet closed the public discussion.

After considerable discussion among the City Council and staff was directed to prepare the second notification letter.

City Attorney Nelson stated he would review the draft letter before distribution to the owners.

7. Auditor for FY 2016-17, FY 2017-18 and FY 2018-19.

City Manager Daly reported the City of Jackson is required to engage an independent auditor to perform an audit of the City's financial records. The City has engaged the services of Smith & Newell from Yuba City for a number of years to perform the audit. In some cases, it is recommended that audit services be switched from one firm after a three or five year period. Staff recommends continuing to use this firm due to their knowledge of the City's accounting software, specialization in governmental accounting work, and high marks from other agencies who receive their services. The proposed pricing for the next three years is \$27,000, \$28,550 and \$29,400. Since the amount exceeds \$20,000, City Council approval of this agreement is required.

Mayor Sweet opened the public discussion. Hearing no comment from the public, Mayor Sweet closed the public discussion.

After considerable discussion among the City Council and staff the following motion was made:

Moved by Councilmember Crew, seconded by Councilmember Garibaldi, and carried by a 4 to 0 vote to authorize the City Manager to enter into an agreement with Smith & Newell to perform the City's independent audit services for the next three fiscal years. Motion passed with the following vote:

AYES: Crew, Garibaldi, Gonsalves, Sweet

NOES: None

ABSENT: Lewis

ABSTAIN: None

8. Amendment to the Water Conservation Ordinance.

City Manager Daly reported on July 11, 2016, the City Council held a public hearing and reviewed and approved the first reading of Ordinance No. 695 amending the City's water conservation ordinance to eliminate the two day per week outdoor irrigation limit. All other water conservation limitations remain.

Mayor Sweet opened the public discussion. Hearing no comment from the public, Mayor Sweet closed the public discussion.

After considerable discussion among the City Council and staff the following motion was made:

Moved by Vice-Mayor Gonsalves, seconded by Councilmember Garibaldi, and carried by a 4 to 0 vote to conduct a second reading and adopt Ordinance No. 695, amending the Water Conservation of the Jackson Municipal Code. Motion passed with the following vote:

AYES: Crew, Garibaldi, Gonsalves, Sweet
NOES: None
ABSENT: Lewis
ABSTAIN: None

9. CLOSED SESSION

- a. Conference with Real Property Negotiator. (Pursuant to Government Code Section 54956.8). Parking Lot across from 240 N. Main Street, Jackson, APNs 020-191-004 and 020-191-005, Chaquica and Rodgers Family Trusts. Agency Negotiator: Michael Daly, City Manager.
- b. Conference with Legal Counsel – Anticipated Litigation. Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: 1 case.
- c. Conference with Labor Negotiator. Agency Representative, Michael Daly, City Manager. Employee Organization: Jackson Police Officers Association (Pursuant to Government Code Section 54957.6).
- d. Conference with Labor Negotiator. Agency Representative, Michael Daly, City Manager. Employee Organization: Jackson Miscellaneous Employees Association (Pursuant to Government Code Section 54957.6).

10. ADJOURNMENT

Vice-Mayor Gonsalves reconvened to Open Session at 8:16 p.m. and announced no reportable action taken.

Adjourn 8:17 p.m.

ATTEST:


Gisele L. Wurzburger, City Clerk

Date Approved: August 8, 2016