

Jackson City Council  
Minutes  
Regular Meeting of February 28, 2011

Connie Gonsalves, Mayor  
Wayne Garibaldi, Vice-Mayor  
Patrick Crew  
Keith Sweet

Michael Daly, City Manager  
Andrew Morris, City Attorney  
Mark Morton, Fire Chief  
Scott Morrison, Police Chief  
Susan Peters, City Planner  
Gisele Cangelosi, City Clerk

**COUNCIL MEMBERS ABSENT:**  
Marilyn Lewis

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Mayor Gonsalves called the meeting to order at 7:00 p.m.

**1. CEREMONIAL.**

- a. Presentation of Jackson Volunteer Fire Department Annual Awards.  
Fire Chief Morton presented the following awards:
- David Gardella Memorial Award – Jessica Fulton.
  - Volunteer Firefighter of the Year – Paul Nelson.

**2. APPROVAL OF AGENDA.**

**Moved by Councilmember Crew and by Councilmember Garibaldi, and unanimously carried to approve the City Council Agenda dated February 28, 2011 as presented.**

**3. PUBLIC MATTERS NOT ON THE AGENDA.**

None.

**4. CONSENT CALENDAR.**

- a. Approval of Minutes of February 14, 2011 meeting.  
b. Approval of Expenditure Report for February in the amount of \$ 255,472.55.  
c. Adopt Resolution requesting a Functional Classification Change for Pitt Street.

**Moved by Councilmember Crew, seconded by Councilmember Garibaldi, and unanimously carried to approve as presented.**

**5. ADMINISTRATIVE REPORTS.**

Police Chief Morrison reported there have been inquiries from the news media concerning the investigation about two local school teachers and noted there was nothing criminal to report at this time.

City Planner Peters reported the Rollingwood Estates Mobile Home Tentative Subdivision Map #179 application would be on the Planning Commission March 21 Agenda.

City Attorney Morris reported the lien against Jackson View Hills, LLC regarding the outstanding amount owed the City has finally been filed.

City Manager Daly reported on the following:

1. Staff is working with Joe Lowe, Amador County Auditor and other cities regarding the “triple flip” state funding shortage in Amador County.
2. Request for Proposals for the City of Jackson Wastewater Project EIR will go out this week. The deadline for proposals will be Monday, March 21, at 5:00 p.m.
3. The Clean It & Green It will be held Saturday, April 16 from 10:00 a.m. through 2:00 p.m.
4. Amador County Arts Council will be hosting the Jazzin' It Up in Jackson on Saturday, June 25 from 5:00 p.m. to 8:00 p.m.
5. The Jackson Business and Community Association will held it's general meeting on Monday, March 7 at 5:30 p.m.
6. The Marcucci Bridge Project will be going out to bid next month.
7. The Notice of Completion for the Facilities Building at Aime Field Project will be presented at the next City Council meeting.

#### **6. COUNCIL REPORTS.**

Councilmember Crew reported on the following:

1. Attended Air Quality Control Board meeting.
2. Attended the Main Event Grand Opening on February 18.

Vice-Mayor Sweet reported on the following items:

1. Attended the ACTC meeting.
2. Made presentations through out the county for the Kennedy Tailing Wheel Preservation Project.
3. Attended the Regional Planning Committee has finalized the “Building a Prosperous Future On Amador’ s Unique Character: Coordinating Tourism, Growth, and Economic Development” presentation for Tuesday, March 29.

Mayor Gonsalves reported on the following:

1. Attended the Main Event Grand Opening on February 18.
2. Attended the Amador County Historic Society fundraising dinner held February 26 at Thomi's Banquet Room.

#### **DISCUSSION CALENDAR.**

##### **7. City Audit for Fiscal Year 2009/10.**

Marilee Smith, Smith and Newell, City Auditor, was present and reviewed the City’s audit procedures, the Annual Financial Report, Public Financing Authority Annual, Financial Report and the Management Report for the Year Ended June 30, 2010. The “Independent Auditor’s Report” cover page and Management’s Discussion and Analysis section from the Annual Financial Report were provided. She praised City finance staff for extra work to produce the report, and keeping the unqualified opinion which is the highest level of assurance.

City Manager Daly thanked Marilee Smith for all of their services. He also commended Carla Soracco, Sherry Lane and Dalacie Blankenship as they were very instrumental in working with Smith and Newell during the audit and on an ongoing basis making sure the City’s financial management continues to be handled properly.

**Moved by Councilmember Crew, seconded by Councilmember Garibaldi, and unanimously carried to accept the Fiscal Year 2009-2010 Audit Reports.**

### **8. Regional Traffic Mitigation Fee Annual Report for FY 2009/10 and Program Recommendations for FY 2010/11.**

Charles Field, Executive Director of the Amador County Transportation Commission (ACTC) was present to summarize the Regional Traffic Mitigation Fee Annual Report for FY 2009/10 and Program Recommendations for FY 2010/11 and answer questions from the City Council and the public. The Regional Traffic Mitigation Fee Annual Report is concerning fiscal year 2009/10. This report contains the RTMF oversight committee's recommendations for program funding and other program implementation work for the current fiscal year. The projects within the City of Jackson include the Sutter Street extension and the Highway 88/Court Street intersection. Another project near the city limits is the intersection of Argonaut Lane and Highway 49/88. This fiscal year's main accomplishment in the program was completion of the Mission Boulevard Extension project. This project finished under budget and more than three years ahead of a deadline established by the Caltrans as a condition of the Broadway Bridge funding. The Annual Report and the committee's recommendations are subject to approval by the City Council as well as the Amador County Board of Supervisors and the other four cities participating in the RTMF Program.

**Moved by Vice-Mayor Sweet, seconded by Councilmember Crew, and unanimously carried to approve adopt Resolution No. 2011-05, approving the Fiscal Year 2009/10 Regional Traffic Mitigation Fee (RTMF) Program Annual Report and Fiscal Year 2010/11 Recommendations for Programming and Expending Funds.**

### **9. Amador County Transportation Commission Regional Planning "UPlan" Presentation.**

Charles Field, Executive Director of the Amador County Transportation Commission (ACTC) was present to summarize the Amador County Transportation Commission (ACTC) is working on a regional planning computer model for predicting future development and traffic patterns. The program allows for scenario comparisons and allows for long term regional traffic improvement projects. The PowerPoint presentation highlighted some of the key features of this program and was explained in further detail.

**Moved by Vice-Mayor Sweet, seconded by Councilmember Crew, and unanimously carried to accept the presentation from the Amador County Transportation Commission regarding the "UPlan" Regional Planning Model.**

Mayor Gonsalves called for a recess at 8:14 p.m. Mayor Gonsalves reconvened the meeting at 8:19 p.m.

### **10. Greenhouse Gas Emissions Inventory Report Presentation. Accept presentation.**

City Planner Peters reported in 2006, California adopted Assembly Bill (AB) 32, the California Global Warming Solution Acts requiring the State to reduce statewide greenhouse gas (GHG) emissions to 1990 levels by 2020. Meeting this target requires that the City of Jackson do its part by conducting an inventory of GHG emissions and identifying and implementing measures to reduce these emissions within its jurisdiction. In August 2010 the City of Jackson entered into an agreement with the Sierra Business Council to participate in the Pacific Gas and Electric Company's Green Communities Program to have a Greenhouse Gas Inventory prepared. Participation in this program is the first step in having a regional GHG Inventory Analysis, which the five incorporated Cities and the County of Amador have applied for grant funding to have prepared. Quantifying the City's GHG emissions establishes a baseline against which to measure future progress toward reducing these emissions. Additionally, the inventory provides collected energy usage data from all of the City's operations which can be used to target and track cost reduction efforts. Finally, the emissions inventory demonstrates to state agencies

that the City of Jackson is moving forward on state goals to reduce GHG emissions. The City Council C review was provided a synopsis from the Sierra Business Council regarding the Green Communities Program along with the 2005 Government Operations Greenhouse Gas Emissions Inventory.

Nancy Richards and B.J. Schmitt, Sierra Business Council were present to provide a brief presentation on the Inventory and to answer questions of the City Council. The PowerPoint presentation highlighted some of the key features of this program and was explained in further detail.

**Moved by Councilmember Garibaldi, seconded by Vice-Mayor Sweet, and unanimously carried to accept the 2005 Governmental Operations Greenhouse Gas Emissions Inventory.**

#### **11. Resource Allocation Program – Establish Number of Housing Equivalent Units Available for Subdivision Application Process in 2011.**

City Planner Peters reported December 2004 the City Council adopted the Resource Constraints and Priority Allocation Policy. Since 2004 the Planning Commission and City Council have established the following HEU's:

- 2005 - 116 Housing Equivalent Units
- 2006 - Zero Housing Equivalent Units
- 2007 - 68 Housing Equivalent Units
- 2008 - Zero Housing Equivalent Units
- 2009 - 150 Housing Equivalent Units
- 2010 - 140 Housing Equivalent Units

At their December 13, 2010 and January 10, 2011 meetings, the City Council extended the HEU allocations for the Shealor Trust Property - 26 HEUs, Fuller Family Partnership - 20 HEUs and St. Patrick's Church - 86 HEUs. The Planning Commission reviewed this issue at their February 22, 2011 meeting and recommended an HEU allocation availability of 150 for 2011. The Planning Commissioners chose 150 HEUs because it allows for a reasonable sized project to be applied for while still allowing for some reserve in sewer capacity. The design evaluation criteria recommended by the Planning Commission is what is listed in the Resource Constraints and Priority Allocation Policy.

After considerable discussion among the City Council and staff the following motion was made:

**Moved by Councilmember Garibaldi and seconded by Councilmember Crew and unanimously accept the Planning Commission's recommendation and determine Housing Equivalent Units (HEUs) allocation available of 150 for the subdivision application process in 2011, and establish criteria for reviewing proposals from developers.**

#### **12. ADJOURNMENT.**

Adjourn 9: 10 p.m.

ATTEST:



Gisele L. Cangelosi, City Clerk

Date Approved: March 14, 2011