



JACKSON POLICE DEPARTMENT

33-D Broadway • Jackson, CA 95642 • (209) 223-1771

APPLICATION FOR SPECIAL EVENT / PARADE PERMIT

An application must be filed with the Chief of Police for any gathering, event, activity or parade on any city street, and/or any publicly owned property, **a minimum of 20 days prior to the event.**

1. Name of Event: _____
 2. Purpose of Event: _____

 3. Location Description (*also attach a map showing route or exact location*): _____

 4. Date of Event: _____ Time of event: _____ to _____
Sponsoring Organization: _____ Day Phone #: _____
(attach by-laws and proof of non-profit status)
 5. Applicant Name: _____
Address: _____ City: _____
Day Phone #: _____ Position/title in above organization _____
 6. Alternate Name: _____ Title: _____
Address: _____ City: _____
Day Phone #: _____
 7. Person in Charge at the Event: _____
Day Phone #: _____
 8. Anticipated size or number at the event, please explain in detail: _____

 9. Special needs of your event (*music, PA system, animals, rides, entertainment, etc.*): _____

 10. Will food / beverage / alcohol be served?: YES _____ NO _____
If YES, explain: _____
- YOU ARE RESPONSIBLE TO MEET ALL STATE & COUNTY HEALTH CODES**
11. Security Provided for the Event: _____
 12. Clean Up Plans: _____
 13. Comprehensive general liability insurance coverage provided by: _____
WITH THE CITY OF JACKSON NAMED AS ADDITIONAL INSURED.
 14. Limits of Liability: _____
 15. Other Comments: _____

 16. Signature of Applicant: _____ Date: _____